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**IRISH BEACH WATER DISTRICT MEETING PACKET**  
July 13, 2024

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**NOTICE OF THE REGULAR MEETING OF THE IRISH BEACH WATER DISTRICT
BOARD OF DIRECTORS
REX DUNNING FIREHOUSE, 15401 FOREST VIEW ROAD, MANCHESTER, CA 95459
Saturday, July 13, 2024, 10:00 A.M.**

PLEASE NOTE: The July 13, 2024, regular bi-monthly meeting of the Irish Beach Water District Board of Directors will be held via ZOOM teleconferencing and in person meeting at Firehouse. Irish Beach Water District directors/employees will be emailed an invitation to the meeting with a link to log-in to the meeting. The Meeting Packet can be accessed at <https://www.ibwd.org/index.html>

Join Zoom Meeting

<https://us02web.zoom.us/j/86472968508?pwd=S7acxmIFAnbXmawg61O1sKhz8YyZBo.1>

Meeting ID: 864 7296 8508

Passcode: 432858

Dial by your location:

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Find your local number: <https://us02web.zoom.us/j/86472968508?pwd=S7acxmIFAnbXmawg61O1sKhz8YyZBo.1>

Agenda

CALL TO ORDER AND ROLL CALL OF BOARD MEMBERS. (ISRAEL).

PUBLIC INPUT: PUBLIC COMMENTS, *INCLUDING TOPICS ON THE AGENDA*. A MAXIMUM OF FIVE (5) MINUTES ALLOWED FOR EACH PRESENTATION. (ISRAEL)

OLD BUSINESS:

- A. **DISCUSSION AND OR ACTION:** BUDGET & FINANCE COMMITTEE UPDATE REVIEW OF FISCAL YEAR 2023/2024 LINE- ITEM BUDGETED V. ACTUALS. (OTTOBONI)
- B. **DISCUSSION AND OR ACTION:** REPORT FROM THE BUDGET & FINANCE COMMITTEE – UPDATE ON THE DISTRICT’S FINANCIAL AUDIT FOR FISCAL YEAR ENDING 9/30/22. (MURRAY, OTTOBONI)
- C. **DISCUSSION AND OR ACTION:** REPORT FROM THE PROP 218 COMMITTEE. (ACKER, HACKETT, OTTOBONI)
- D. **DISCUSSION AND OR ACTION:** SMALL COMMUNITY DROUGHT RELIEF GRANT ADMINISTRATION & OVERSIGHT. (ACKER, DIAL, FORBES, HACKETT, MURRAY)

NEW BUSINESS:

- A. **DISCUSSION AND OR ACTION:** REPORT FROM THE BUDGET COMMITTEE – BOARD CONSIDERATION OF THE PROPOSED FISCAL YEAR 2024-25 BUDGET. (OTTOBONI)
- B. **DISCUSSION AND OR ACTION:** REPORT FROM THE WATER SYSTEM MANAGER – DISTRICT RESPONSE TO TIMBER HARVEST PLAN 1-24-00075.

COMMUNICATIONS AND CORRESPONDENCE. (ISRAEL)

CONSENT CALENDAR:

- A. TREASURER'S REPORT, CHECKS ISSUED.
- B. WATER STORAGE FACILITIES/CONVEYANCE LOSS REPORT.
- C. ORGANIZATIONAL STRUCTURE COMMITTEE REPORT
- D. APPROVAL OF MINUTES: MAY 11, 2024 REGULAR MEETING.

EXECUTIVE (CLOSED) SESSION.

- A. **CONFERENCE WITH LEGAL COUNSEL** – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. SC-UK-CV-G-09-0054665-000; First District Court of Appeal No. A151867.
- B. **CONFERENCE WITH LEGAL COUNSEL** – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. 23CV00273
- C. **PUBLIC EMPLOYMENT** (Govt. Code § 54957): OPERATOR LEVEL 1 AND SPECIAL ASSISTANT TO THE BOARD

ADJOURNMENT. (ISRAEL)

ASSISTANCE WILL BE PROVIDED TO DISABLED PERSONS WHO REQUIRE IT TO PARTICIPATE IN THE MEETING. PER GOVERNMENT CODE SECTIONS §54950-54963.

PUBLIC RECORDS ARE AVAILABLE PER CALIFORNIA PUBLIC RECORDS ACT GOVERNMENT CODE §6250-6276.48, UNLESS THEY ARE EXEMPT UNDER PUBLIC RECORDS ACT §54957.5.

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**PUBLIC INPUT**  
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**OLD BUSINESS: A. DISCUSSION AND OR ACTION: BUDGET & FINANCE COMMITTEE UPDATE REVIEW OF FISCAL  
YEAR 2023/2024 LINE- ITEM BUDGETED V. ACTUALS**

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Irish Beach Water District

Profit and Loss

October 1, 2023 - July 7, 2024

negative =
under budget
positive =
over budget

	Total Comments	Budget to Date 77% of Year	Difference
Income			
411.000 Water Sales	2,325		
411.100 Residential Water Usage	26,810		
Total 411.000 Water Sales	29,135 estimated through 6/30	35,019	(5,884)
421.000 Water Services			-
Total 421.000 Water Services	201,000 accrued through 6/30	206,874	(5,874)
421.500 Water Services - Other			-
Total 421.500 Water Services - Other	4,237 late fees	-	4,237
Total 410.000 Operating Revenues	234,372	242,353	(7,981)
490.000 Non-Operating Revenues			-
Total Income	234,372	242,353	(7,981)
Expenses			
500.000 Operating Expenses			-
Total 510.000 Source of Supply	4,519	8,899	(4,379)
Total 530.000 Water Treatment	23,348	33,907	(10,559)
Total 540.000 Transmission & Distribution	25,034	35,671	(10,637)
Total 550.000 Customer Accounts	2,869	5,830	(2,961)
Total 500.000 Operating Expenses	55,771	84,307	(28,536)
560.000 Administrative & General			-
561.000 Salaries	28,674	23,704	4,970
Total 562.000 Office Supplies & Other Expense	13,915	19,190	(5,275)
563.000 Contractual Services			-
Total 563.100 Legal Attorney	55,415	49,863	5,551
563.200 Auditor contract	8,900 fully accrued	8,900	-
563.300 Accounting Consultant	800	2,685	(1,885)
563.400 Engineering	47,408 accrued through 6/30	47,408	(0)
Total 564.000 Property Ins, Injuries & Damage	18,102	14,394	3,708
Total 565.000 Employee Retirement & Benefits	12,399	11,936	463
569.000 Other Administrative Expenses	510		510
Total 560.000 Administrative & General	186,123	176,007	10,116
570.000 Other Operating Expenses	(1,391)	-	(1,391)
Total 570.000 Other Operating Expenses	3,122	3,644	(522)
Total 590.000 Non-Operating Expenses	145	5,600	(5,455)
Total Expenses	245,161	269,558	(24,397)
Net Operating Income	(10,789)	(27,205)	

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**OLD BUSINESS: B. DISCUSSION AND OR ACTION:** REPORT FROM THE BUDGET & FINANCE COMMITTEE – UPDATE  
ON THE DISTRICT’S FINANCIAL AUDIT FOR FISCAL YEAR ENDING 9/30/22  
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2002 Prop 218 - Greater than 40 year Parcel List for reactivation of assessments

- Updated parcel list obtained from county
- Updated list compared to previously assessed parcels to insure consistency with past assessment practice
 - 2002 Engineering Report
 - Assessment worksheets from 2004 to 2012
- With help from HH and JM, mismatches were reconciled and noted on worksheet, these include
 - Parcels not having a reasonable possibility of requiring water service and not previously assessed are marked for exclusion from assessment
 - Parcel mergers; 2002 list indicates 2 parcels not on current county list and parcels currently on county list but not on 2002 list were matched-up
 - Correction of typographical errors in the list presented in engineering report
 - Those had been corrected by the time the assessments began in 2003

Comments	Count	Unit	Zoning per county GIS or Notes	APN	SITUS_ADD
	1	Unit 1		13201001	14756 NAVARRO WAY
	2	Unit 1		13201002	14766 NAVARRO WAY
	3	Unit 1		13201003	14776 NAVARRO WAY
	4	Unit 1		13201004	14780 NAVARRO WAY
	5	Unit 1		13201005	14770 NAVARRO WAY
	6	Unit 1		13201006	14760 NAVARRO WAY
	7	Unit 1		13201007	14750 NAVARRO WAY
	8	Unit 1		13201008	14740 NAVARRO WAY
	9	Unit 1		13201009	14730 NAVARRO WAY
	10	Unit 1		13201010	14720 NAVARRO WAY
	11	Unit 1		13201011	14700 NAVARRO WAY
	12	Unit 1		13201014	14701 NAVARRO WAY
	13	Unit 1		13201015	14721 NAVARRO WAY
	14	Unit 1		13201016	14751 NAVARRO WAY
	15	Unit 1		13201017	14761 NAVARRO WAY
	16	Unit 1		13201018	14720 S HWY 1
	17	Unit 1		13201019	14771 NAVARRO WAY
	18	Unit 1		13201020	14781 NAVARRO WAY
	19	Unit 1		13201021	14750 S HWY 1
Not on 2002 parcel list	Exclude	Unit 1	Doesn't appear buildable, vacant lot below 14780 Navarro.		
	20	Unit 1		13201022	NONE
	21	Unit 1		13202003	14790 NAVARRO WAY
	22	Unit 1		13202004	14800 NAVARRO WAY
	23	Unit 1		13202005	14820 NAVARRO WAY
	24	Unit 1		13202006	14830 NAVARRO WAY
	25	Unit 1		13202007	14840 NAVARRO WAY
	26	Unit 1		13202008	14850 NAVARRO WAY
	27	Unit 1		13202009	14791 NAVARRO WAY
	28	Unit 1		13202010	44000 NAVARRO WAY
	29	Unit 1		13202011	14801 NAVARRO WAY
	30	Unit 1		13202012	14800 S HWY 1
	31	Unit 1		13202013	14821 NAVARRO WAY
	32	Unit 1		13202014	14820 S HWY 1
	33	Unit 1		13202015	14841 NAVARRO WAY
	34	Unit 1		13202016	14850 S HWY 1
				13202017	14851 NAVARRO WAY

35	Unit 1			13202018	14810 S HWY 1
36	Unit 1			13202019	14854 NAVARRO WAY
37	Unit 1			13202020	14796 NAVARRO WAY
38	Unit 1			13203001	14860 NAVARRO WAY
39	Unit 1			13203002	14870 NAVARRO WAY
40	Unit 1			13203003	14880 NAVARRO WAY
41	Unit 1			13203004	14900 NAVARRO WAY
42	Unit 1			13203005	14920 NAVARRO WAY
43	Unit 1			13203006	44070 NOYO WAY
44	Unit 1			13203007	14871 NAVARRO WAY
45	Unit 1			13203008	14861 NAVARRO WAY
46	Unit 1			13203009	44040 NOYO WAY
47	Unit 1			13203010	44000 NOYO WAY
48	Unit 1			13203011	44001 NOYO WAY
49	Unit 1			13203012	44021 NOYO WAY
50	Unit 1			13203013	44041 NOYO WAY
51	Unit 1			13203014	44061 NOYO WAY
52	Unit 1			13203015	44081 NOYO WAY
53	Unit 1			13203016	14901 NAVARRO WAY
54	Unit 1			13203017	14921 NAVARRO WAY
55	Unit 1			13203018	44050 GARCIA CT
56	Unit 1			13203019	44020 GARCIA CT
57	Unit 1			13203020	44000 GARCIA CT
58	Unit 1			13203021	43980 GARCIA CT
59	Unit 1			13204001	14940 NAVARRO WAY
60	Unit 1			13204002	14950 NAVARRO WAY
61	Unit 1			13204003	14960 NAVARRO WAY
62	Unit 1			13204004	14970 NAVARRO WAY
63	Unit 1			13204005	14980 NAVARRO WAY
64	Unit 1			13204006	15000 NAVARRO WAY
65	Unit 1			13204007	15020 NAVARRO WAY
66	Unit 1			13204008	15050 IRISH BEACH DR
67	Unit 1			13204009	15100 IRISH BEACH DR
68	Unit 1			13204010	15101 IRISH BEACH DR
69	Unit 1			13204011	15075 IRISH BEACH DR
70	Unit 1			13204012	15051 IRISH BEACH DR
71	Unit 1			13204013	15025 NAVARRO WAY
72	Unit 1			13204014	15001 NAVARRO WAY

73	Unit 1			13204015	14981 NAVARRO WAY
74	Unit 1			13204016	14961 NAVARRO WAY
75	Unit 1			13204017	14941 NAVARRO WAY
76	Unit 1			13204020	44101 GARCIA CT
77	Unit 1			13204021	44151 GARCIA CT
78	Unit 1			13204022	15000 GARCIA CT
79	Unit 1			13204023	15020 S HWY 1
80	Unit 1			13204024	15040 S HWY 1
81	Unit 1			13204025	15060 S HWY 1
82	Unit 1			13204026	44070 GARCIA CT
83	Unit 1			13204027	44100 GARCIA CT
84	Unit 1			13205001	15120 IRISH BEACH DR
85	Unit 1			13205002	15150 IRISH BEACH DR
86	Unit 1			13205003	15170 IRISH BEACH DR
Exclude	Unit 1		Merged into 132-050-05	13205004	NONE
87	Unit 1		13205004 merged into this lot	13205005	15220 IRISH BEACH DR
88	Unit 1			13205006	15230 IRISH BEACH DR
89	Unit 1			13205007	15121 IRISH BEACH DR
90	Unit 1			13205008	15141 IRISH BEACH DR
91	Unit 1			13205009	15161 IRISH BEACH DR
92	Unit 1			13205010	15181 IRISH BEACH DR
93	Unit 1			13205011	15201 IRISH BEACH DR
94	Unit 1			13205012	15200 S HWY 1
95	Unit 1			13205013	15225 IRISH BEACH DR
96	Unit 1			13205014	15240 S HWY 1
97	Unit 1			13205015	15251 IRISH BEACH DR
98	Unit 1			13205016	15275 IRISH BEACH DR
99	Unit 1			13206001	15360 IRISH BEACH DR
100	Unit 1			13206002	15300 IRISH BEACH DR
101	Unit 1			13206003	15400 S HWY 1
102	Unit 1			13206004	15280 IRISH BEACH DR
103	Unit 1			13206005	15270 IRISH BEACH DR
104	Unit 1			13206006	15260 IRISH BEACH DR
105	Unit 1			13206007	15250 IRISH BEACH DR
106	Unit 1			13206008	15240 IRISH BEACH DR
107	Unit 1			13206009	15330 IRISH BEACH DR
108	Unit 2			13211001	43951 MALLO PASS CT
109	Unit 2			13211002	43925 MALLO PASS CT

110	Unit 2		13211003	3901 MALLO PASS CT
111	Unit 2		13211004	15050 MALLO PASS DR
112	Unit 2		13211005	43950 MALLO PASS CT
113	Unit 2		13211006	15000 MALLO PASS DR
114	Unit 2		13211007	14970 MALLO PASS DR
115	Unit 2		13211008	14950 MALLO PASS DR
116	Unit 2		13211009	14920 MALLO PASS DR
117	Unit 2		13211010	14900 MALLO PASS DR
118	Unit 2		13211011	14901 MALLO PASS DR
119	Unit 2		13211012	14925 MALLO PASS DR
120	Unit 2		13211013	14951 MALLO PASS DR
121	Unit 2		13211014	43850 ACQUISTAPACE RD
122	Unit 2		13211015	43800 ACQUISTAPACE RD
123	Unit 2		13211016	14950 EUCALYPTUS WAY
124	Unit 2		13211017	14920 EUCALYPTUS WAY
125	Unit 2		13211018	14900 EUCALYPTUS WAY
126	Unit 2		13211019	14901 EUCALYPTUS WAY
127	Unit 2		13211020	14925 EUCALYPTUS WAY
128	Unit 2		13211021	14951 EUCALYPTUS WAY
129	Unit 2		13211022	14975 EUCALYPTUS WAY
130	Unit 2		13211023	43851 ACQUISTAPACE RD
131	Unit 2		13211024	15031 MALLO PASS DR
132	Unit 2		13211025	15061 MALLO PASS DR
133	Unit 2		13211026	15101 MALLO PASS DR
134	Unit 2		13211027	15125 MALLO PASS DR
135	Unit 2		13212001	44981 POMO LAKE DR
136	Unit 2		13212002	44961 ARENA CIR
137	Unit 2		13212003	44951 ARENA CIR
138	Unit 2		13212004	44941 ARENA CIR
139	Unit 2		13212005	44921 ARENA CIR
140	Unit 2		13212006	44901 ARENA CIR
141	Unit 2		13212007	44881 ARENA CIR
142	Unit 2		13212008	44861 ARENA CIR
143	Unit 2		13212009	44851 ARENA CIR
144	Unit 2		13212010	44841 ARENA CIR
145	Unit 2		13212011	44821 ARENA CIR
146	Unit 2		13212012	44801 POMO LAKE DR
147	Unit 2		13212013	44781 POMO LAKE DR

148	Unit 2		13212014	44761 POMO LAKE DR
149	Unit 2		13212015	44741 POMO LAKE DR
150	Unit 2		13212016	44721 POMO LAKE DR
151	Unit 2		13212017	44701 POMO LAKE DR
152	Unit 2		13212018	44681 POMO LAKE DR
153	Unit 2		13212019	44821 POMO LAKE DR
154	Unit 2		13212020	44830 ARENA CIR
155	Unit 2		13212021	44860 ARENA CIR
156	Unit 2		13212022	44900 ARENA CIR
157	Unit 2		13212023	44920 ARENA CIR
158	Unit 2		13212024	44940 ARENA CIR
159	Unit 2		13212025	44961 POMO LAKE DR
160	Unit 2		13212026	44901 POMO LAKE DR
161	Unit 2		13212027	15220 ARENA CT
162	Unit 2		13212028	15250 ARENA CT
163	Unit 2		13212029	15225 ARENA CT
164	Unit 2		13212030	44851 POMO LAKE DR
165	Unit 2		13212031	44900 POMO LAKE DR
166	Unit 2		13212032	44920 POMO LAKE DR
167	Unit 2		13212033	44940 POMO LAKE DR
168	Unit 2		13212034	44960 POMO LAKE DR
169	Unit 2		13212035	44980 POMO LAKE DR
170	Unit 2		13212036	15151 MALLO PASS DR
171	Unit 2		13212037	15175 MALLO PASS DR
172	Unit 2		13212038	44850 POMO LAKE DR
173	Unit 2		13212039	44800 POMO LAKE DR
174	Unit 2		13213001	44661 POMO LAKE DR
175	Unit 2		13213002	44651 POMO LAKE DR
176	Unit 2		13213003	44641 POMO LAKE DR
177	Unit 2		13213004	44621 POMO LAKE DR
178	Unit 2		13214201	44381 POMO LAKE CIR
179	Unit 2		13214202	44361 POMO LAKE CIR
180	Unit 2		13214203	44341 POMO LAKE CIR
181	Unit 2		13214204	44321 POMO LAKE CIR
182	Unit 2		13214205	44301 POMO LAKE CIR
Exclude	Unit 3	merged now 132-071-11	13207101	14780 Cypress Point
Exclude	Unit 3	merged now 132-071-11	13207102	14770 Cypress Point
183	Unit 3		13207103	14760 CYPRESS POINT RD

	184	Unit 3		13207104	14750 CYPRESS POINT RD
Not on 2002 parcel list	Exclude	Unit 3	Outside service area	13210001	43601 ACQUISTAPACE RD
	185	Unit 3		13207105	14740 CYPRESS POINT RD
	186	Unit 3		13207106	14720 CYPRESS POINT RD
	187	Unit 3		13207107	14700 CYPRESS POINT RD
	188	Unit 3		13207108	14680 CYPRESS POINT RD
	189	Unit 3		13207109	14660 CYPRESS POINT RD
	190	Unit 3		13207110	14640 CYPRESS POINT RD
Not on 2002 parcel list	191	Unit 3	Yes merged 2 parcels and given a new APN Was 132-071-01 & 132-071-02	13207111	14770 CYPRESS POINT RD
	192	Unit 3		13207201	14620 CYPRESS POINT RD
	193	Unit 3		13207202	14610 CYPRESS POINT RD
	194	Unit 3		13207203	14600 CYPRESS POINT RD
	195	Unit 3		13207204	14570 CYPRESS POINT RD
	196	Unit 3		13207205	14560 CYPRESS POINT RD
	197	Unit 3		13207206	43760 CYPRESS DR
	198	Unit 3		13207207	43730 CYPRESS DR
	199	Unit 3		13207208	43800 ALTA MESA RD
	200	Unit 3		13207209	43750 ALTA MESA RD
	201	Unit 3		13207301	14771 CYPRESS POINT RD
	202	Unit 3		13207302	14765 CYPRESS POINT RD
	203	Unit 3		13207303	14735 CYPRESS POINT RD
	204	Unit 3		13207304	14655 CYPRESS POINT RD
	205	Unit 3		13207305	14601 CYPRESS POINT RD
	206	Unit 3		13207306	14565 CYPRESS POINT RD
	207	Unit 3		13207307	14555 CYPRESS POINT RD
	208	Unit 3		13207308	14781 CYPRESS CIR
	209	Unit 3		13207309	14771 CYPRESS CIR
	210	Unit 3		13207310	14770 CYPRESS CIR
	211	Unit 3		13207311	14780 CYPRESS CIR
	212	Unit 3		13207401	43981 SEA CYPRESS DR
	213	Unit 3		13207402	43961 SEA CYPRESS DR
	214	Unit 3		13207403	43941 SEA CYPRESS DR
	215	Unit 3		13207404	43921 SEA CYPRESS DR
	216	Unit 3		13207405	43901 SEA CYPRESS DR
	217	Unit 3		13207406	43851 SEA CYPRESS DR
	218	Unit 3		13207407	43781 CYPRESS PARKWAY
	219	Unit 3		13207408	43741 SEA CYPRESS DR

220	Unit 3		13207409	43771 SEA CYPRESS DR
221	Unit 3		13207410	43801 SEA CYPRESS DR
222	Unit 3		13207411	43750 CYPRESS PARKWAY
223	Unit 3		13207412	43720 CYPRESS PARKWAY
224	Unit 3		13207413	43700 CYPRESS PARKWAY
225	Unit 3		13207414	43670 CYPRESS PARKWAY
226	Unit 3		13208001	43751 ALTA MESA RD
227	Unit 3		13208002	43680 SEA CYPRESS DR
228	Unit 3		13208003	43670 SEA CYPRESS DR
229	Unit 3		13208004	43660 SEA CYPRESS DR
230	Unit 3		13208005	43650 SEA CYPRESS DR
231	Unit 3		13208006	43640 SEA CYPRESS DR
232	Unit 3		13208007	43620 SEA CYPRESS DR
233	Unit 3		13208008	43610 SEA CYPRESS DR
234	Unit 3	From 2002 parcel list - not on 2021 or 2022	13208009	43600 Cypress Drive from address this is APN 132-320-49
235	Unit 3		13208010	43701 SEA CYPRESS DR
236	Unit 3		13208011	43651 SEA CYPRESS DR
237	Unit 3		13208012	43625 SEA CYPRESS DR
238	Unit 3		13208013	43601 SEA CYPRESS DR
239	Unit 3		13208014	43620 CYPRESS PARKWAY
240	Unit 3		13208015	43650 CYPRESS PARKWAY
241	Unit 3		13209001	43580 SEA CYPRESS DR
242	Unit 3		13209002	43560 SEA CYPRESS DR
243	Unit 3		13209003	43575 SEA CYPRESS DR
244	Unit 3		13209004	43601 CYPRESS PARKWAY
245	Unit 3		13209005	43621 CYPRESS PARKWAY
246	Unit 3		13209006	43641 CYPRESS PARKWAY
247	Unit 3		13209007	43661 CYPRESS PARKWAY
248	Unit 3		13209008	43681 CYPRESS PARKWAY
249	Unit 3		13209009	43701 CYPRESS PARKWAY
250	Unit 3		13209010	43711 CYPRESS PARKWAY
251	Unit 3		13209011	43725 CYPRESS PARKWAY
252	Unit 3		13209012	43751 CYPRESS PARKWAY
253	Unit 3		13209013	43775 CYPRESS PARKWAY
254	Unit 3	Not on 2002 parcel list	13232049	43600 SEA CYPRESS DR Was 132-080-09
Exclude	Unit 4		13213005	15731 FOREST VIEW RD Merged with 132-150-27
255	Unit 4		13213006	15741 FOREST VIEW RD
256	Unit 4		13213007	15751 FOREST VIEW RD

257	Unit 4		13213008	15761 FOREST VIEW RD
Exclude	Unit 4		Merged into 13213008	15781 FOREST VIEW RD
258	Unit 4		13213010	15801 FOREST VIEW RD
259	Unit 4		13214102	15871 FOREST VIEW RD
260	Unit 4		13214103	15901 FOREST VIEW RD
261	Unit 4		13214104	15921 FOREST VIEW RD
262	Unit 4		13214105	15931 FOREST VIEW RD
263	Unit 4		13214106	15941 FOREST VIEW RD
264	Unit 4		13214107	15961 FOREST VIEW RD
265	Unit 4		13214108	15971 FOREST VIEW RD
266	Unit 4		13214109	44451 POMO LAKE DR
267	Unit 4		13214111	15851 FOREST VIEW RD
268	Unit 4		13214206	15225 FOREST VIEW RD
269	Unit 4		13214207	15251 FOREST VIEW RD
270	Unit 4		13214209	NONE
271	Unit 4		13214210	15300 FOREST VIEW RD
272	Unit 4		13214211	15320 FOREST VIEW RD
273	Unit 4		13214212	15700 FOREST VIEW CIR
274	Unit 4		13214213	15920 FOREST VIEW RD
275	Unit 4		13214214	15930 FOREST VIEW RD
276	Unit 4		13214215	15940 FOREST VIEW RD
277	Unit 4		13214216	15960 FOREST VIEW RD
278	Unit 4		13214217	15301 FOREST VIEW RD
279	Unit 4		13215001	15601 FOREST VIEW RD
280	Unit 4		13215002	NONE
281	Unit 4		13215003	15621 FOREST VIEW RD
282	Unit 4		13215004	15631 FOREST VIEW RD
283	Unit 4		13215005	NONE
284	Unit 4		13215006	15641 FOREST VIEW RD
285	Unit 4		13215007	15645 FOREST VIEW RD
286	Unit 4		13215008	15651 FOREST VIEW RD
287	Unit 4		13215009	15661 FOREST VIEW RD
288	Unit 4		13215010	15671 FOREST VIEW RD
289	Unit 4		13215011	15685 FOREST VIEW RD
290	Unit 4		13215012	15691 FOREST VIEW RD
291	Unit 4		13215013	15687 FOREST VIEW RD
292	Unit 4		13215014	15689 FOREST VIEW RD
293	Unit 4		13215015	15697 FOREST VIEW RD

	294	Unit 4		13215016	15701 FOREST VIEW RD
From 2002 parcel list - not on 2021 or 2022	Exclude	Unit 4	Now 132-150-27	13215017	15711 Forest View Rd.
From 2002 parcel list - not on 2021 or 2022	Exclude	Unit 4	Now 132-150-27	13215018	15721 Forest View Rd.
	295	Unit 4		13215019	15600 FOREST VIEW RD
	296	Unit 4		13215020	15620 FOREST VIEW RD
	297	Unit 4		13215021	15640 FOREST VIEW RD
	298	Unit 4		13215022	15700 FOREST VIEW RD
	299	Unit 4		13215023	15720 FOREST VIEW RD
	300	Unit 4		13215024	15740 FOREST VIEW RD
	301	Unit 4		13215025	15760 FOREST VIEW RD
	302	Unit 4		13215026	15683 FOREST VIEW RD
Not on 2002 parcel list	303	Unit 4	Was 132-150-17 & 132-150-18	13215027	15721 FOREST VIEW RD
	304	Unit 4		13216101	15350 FOREST VIEW RD
	305	Unit 4		13216102	15370 FOREST VIEW RD
	306	Unit 4		13216103	15400 FOREST VIEW RD
	307	Unit 4		13216104	15420 FOREST VIEW RD
	308	Unit 4		13216105	15450 FOREST VIEW RD
	309	Unit 4		13216106	15470 FOREST VIEW RD
	310	Unit 4		13216107	15500 FOREST VIEW RD
	311	Unit 4		13216108	15520 FOREST VIEW RD
	312	Unit 4		13216109	15550 FOREST VIEW RD
	313	Unit 4		13216110	15570 FOREST VIEW RD
	314	Unit 4		13216111	15780 FOREST VIEW CT
	315	Unit 4		13216112	15784 FOREST VIEW CT
	316	Unit 4		13216113	15794 FOREST VIEW CT
	317	Unit 4		13216114	15820 FOREST VIEW RD
	318	Unit 4		13216115	15850 FOREST VIEW RD
	319	Unit 4		13216116	15870 FOREST VIEW RD
	320	Unit 4		13216117	15684 FOREST VIEW CIR
	321	Unit 4		13216118	15688 FOREST VIEW CIR
	322	Unit 4		13216119	15694 FOREST VIEW CIR
	323	Unit 4		13216120	15698 FOREST VIEW CIR
	324	Unit 4		13216201	15321 FOREST VIEW RD
	325	Unit 4		13216202	15341 FOREST VIEW RD
	326	Unit 4		13216203	15361 FOREST VIEW RD
	327	Unit 4		13216204	15381 FOREST VIEW RD
	328	Unit 4		13216205	15421 FOREST VIEW RD
	329	Unit 4		13216206	15431 FOREST VIEW RD

330	Unit 4			13216207	15441 FOREST VIEW RD
331	Unit 4			13216210	15481 FOREST VIEW RD
332	Unit 4			13216211	15501 FOREST VIEW RD
333	Unit 4			13216212	15525 FOREST VIEW RD
334	Unit 4			13216213	15551 FOREST VIEW RD
335	Unit 4			13216214	15575 FOREST VIEW RD
336	Unit 4			13216216	15461 FOREST VIEW RD
337	Unit 5			13210015	43831 ACQUISTAPACE RD
338	Unit 5			13210016	43811 ACQUISTAPACE RD
339	Unit 5			13210017	43791 ACQUISTAPACE RD
340	Unit 5			13210018	43781 ACQUISTAPACE RD
341	Unit 5			13210019	43551 SEA CYPRESS DR
342	Unit 5			13210020	43541 SEA CYPRESS DR
343	Unit 5			13210021	43511 SEA CYPRESS DR
344	Unit 5			13210022	43491 SEA CYPRESS DR
345	Unit 5			13210024	43471 SEA CYPRESS DR
346	Unit 5			13210025	43470 SEA CYPRESS DR
347	Unit 5			13210026	43480 SEA CYPRESS DR
348	Unit 5			13210027	43490 SEA CYPRESS DR
349	Unit 5			13210028	43500 SEA CYPRESS DR
350	Unit 5			13210029	43510 SEA CYPRESS DR
351	Unit 5			13210030	43540 SEA CYPRESS DR
352	Unit 5			13210031	43550 SEA CYPRESS DR
353	Unit 7			13210011	44660 POMO LAKE DR
354	Unit 7			13210012	44650 POMO LAKE DR
355	Unit 7			13210013	44640 POMO LAKE DR
356	Unit 7			13210014	44620 POMO LAKE DR
Exclude	Unit 7	Not on 2002 or 2021 parcel list	Outside service area Vac. Res. - was 132-100-02	13210032	44480 O'ROREY'S PL
Exclude	Unit 7	Not on 2002 or 2021 parcel list	Outside service area Vac. Res. - was 132-100-03	13210033	44485 O'ROREY'S PL
357	Unit 7			13230001	44600 POMO LAKE DR
358	Unit 7			13230002	44590 POMO LAKE DR
359	Unit 7			13230003	44580 POMO LAKE DR
360	Unit 7			13230004	44570 POMO LAKE DR
361	Unit 7			13230005	44560 POMO LAKE DR
362	Unit 7			13230006	44550 POMO LAKE DR
363	Unit 7			13230007	44536 O'ROREY'S PL

	364	Unit 7			13230008	44530 O'ROREY'S PL
	365	Unit 7			13230009	44520 O'ROREY'S PL
	366	Unit 7			13230010	44510 O'ROREY'S PL
	Exclude	Unit 7		Now 132-300-39	13230011	44500 O'ROREY'S PL
	367	Unit 7			13230012	44501 O'ROREY'S PL
	368	Unit 7			13230013	44465 O'ROREY'S ROOST
	369	Unit 7			13230014	44280 O'ROREY'S ROOST
	370	Unit 7			13230015	44290 O'ROREY'S ROOST
	371	Unit 7			13230016	44300 O'ROREY'S ROOST
	372	Unit 7			13230017	44310 O'ROREY'S ROOST
	373	Unit 7			13230018	44320 O'ROREY'S ROOST
	374	Unit 7			13230020	44340 O'ROREY'S ROOST
	375	Unit 7			13230022	44360 O'ROREY'S ROOST
	376	Unit 7			13230023	44370 O'ROREY'S ROOST
	377	Unit 7			13230024	44380 O'ROREY'S ROOST
	378	Unit 7			13230025	44390 O'ROREY'S ROOST
	379	Unit 7			13230026	44400 O'ROREY'S ROOST
	380	Unit 7			13230027	44410 O'ROREY'S ROOST
	381	Unit 7			13230028	44420 O'ROREY'S ROOST
	382	Unit 7			13230029	44430 O'ROREY'S ROOST
	383	Unit 7			13230030	44440 O'ROREY'S ROOST
	384	Unit 7			13230031	44535 O'ROREY'S PL
	385	Unit 7			13230032	44460 O'ROREY'S ROOST
	386	Unit 7			13230033	44421 O'ROREY'S ROOST
	387	Unit 7			13230034	44301 O'ROREY'S ROOST
	388	Unit 7			13230035	44341 O'ROREY'S ROOST
	389	Unit 7			13230036	44361 O'ROREY'S ROOST
	390	Unit 7			13230037	44381 O'ROREY'S ROOST
	391	Unit 7			13230038	44401 O'ROREY'S ROOST
	392	Unit 7		Was 132-100-04 & 132-300-11	13230039	44500 O'ROREY'S PL
	393	Unit 7		RR5 PD - should include	13232047	44350 O'ROREY'S ROOST
	394	Unit 7		RR5 PD - should include	13232048	44330 O'ROREY'S ROOST
	Exclude	Unit 7		typo on original 2002 list	132-300-19	
	Exclude	Unit 7		should be 132-030-XX	132-300-21	
	395	Unit 7a		large parcel center IB Was 132-100-07	13210035	43731 ACQUISTAPACE RD
	395	Unit 8			13231001	43501 HILLCREST DR
	397	Unit 8			13231002	43501 HILLCREST DR
	398	Unit 8			13231003	43501 HILLCREST DR

		Unit 8			13231004	43501 HILLCREST DR
		Unit 8			13231005	43501 HILLCREST DR
		Unit 8			13231006	43501 HILLCREST DR
		Unit 8			13231007	43501 HILLCREST DR
		Unit 8			13231008	43501 HILLCREST DR
		Unit 8			13231009	43501 HILLCREST DR
		Unit 8			13231010	43501 HILLCREST DR
		Unit 8			13231011	43501 HILLCREST DR
		Unit 8			13231012	43501 HILLCREST DR
		Unit 8			13231013	43501 HILLCREST DR
		Unit 8			13231014	43501 HILLCREST DR
		Unit 8			13231015	43501 HILLCREST DR
		Unit 8			13231016	43501 HILLCREST DR
	Not on 2002 or 2021 parcel list	Exclude			13231018	NONE
	Not on 2002 or 2021 parcel list	Exclude			13231019	NONE
		Unit 9			13232001	43681 ALTA MESA RD
		Unit 9			13232002	NONE
		Unit 9			13232003	43641 ALTA MESA RD
		Unit 9			13232005	NONE
		Unit 9			13232006	NONE
		Unit 9			13232007	NONE
		Unit 9			13232008	NONE
		Unit 9			13232010	NONE
		Unit 9			13232011	NONE
		Unit 9			13232012	NONE
		Unit 9			13232013	43491 ALTA MESA RD
		Unit 9			13232014	43471 ALTA MESA RD
		Unit 9			13232015	NONE
		Unit 9			13232016	NONE
		Unit 9			13232017	NONE
		Unit 9			13232018	NONE
		Unit 9			13232019	NONE
		Unit 9			13232020	NONE
		Unit 9			13232021	NONE
		Unit 9			13232022	14000 ALTA MESA CT
		Unit 9			13232023	NONE

	433	Unit 9				13232024	NONE
	434	Unit 9				13232025	NONE
	435	Unit 9				13232026	NONE
	436	Unit 9				13232027	NONE
	437	Unit 9				13232028	43370 ALTA MESA RD
	438	Unit 9				13232029	NONE
	439	Unit 9				13232030	NONE
	440	Unit 9				13232031	NONE
	441	Unit 9				13232032	NONE
	442	Unit 9				13232033	NONE
	443	Unit 9				13232034	NONE
	444	Unit 9				13232035	NONE
	445	Unit 9				13232036	NONE
	446	Unit 9				13232037	NONE
	447	Unit 9				13232038	NONE
	448	Unit 9				13232039	NONE
	449	Unit 9				13232040	43600 ALTA MESA RD
	450	Unit 9				13232041	NONE
	451	Unit 9				13232042	NONE
	452	Unit 9				13232043	43586 SEA CYPRESS RD
	453	Unit 9				13232044	NONE
	454	Unit 9				13232045	NONE
	455	Unit 9				13232046	NONE
	Exclude	IBWD			Utility Co. - was 132-100-07 parcel behind barn	13210034	43731 ACQUISTAPACE RD
Not on 2002 or 2021 parcel list	Exclude	IBWD			IBWD Water Plant/firehouse	13216215	15401 FOREST VIEW RD
Not on 2002 or 2021 parcel list	Exclude	IBWD			IBWD timber production Was 132-210-22	13221056	NONE
Not on 2002 or 2021 parcel list	Exclude	IBWD			Unit 9 well?	13221023	NONE
Not on 2002 or 2021 parcel list	Exclude	IBIC			IBIC vacant residential	13214110	NONE
Not on 2002 or 2021 parcel list	Exclude	IBIC			IBIC vacant residential	13214218	44490 POMO LAKE DR
Not on 2002 or 2021 parcel list	Exclude	Acreage			range land	13221005	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage			range land	13221014	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage			timber production	13221021	NONE
Not on 2002 or 2021 parcel list	Exclude	Unit 3			Waste Land 1 ft along HWY1	13211028	NONE
Not on 2002 or 2021 parcel list	Exclude	Unit 3			Waste Land 1 ft along HWY1	13212040	NONE
Not on 2002 or 2021 parcel list	Exclude	Unit 2			Waste Land 1 ft along HWY1	13212041	NONE
Not on 2002 or 2021 parcel list	Exclude	Nichols Ranch			range land	13221042	16021 S HWY 1

Not on 2002 or 2021 parcel list	Exclude	Nichols Ranch	range land	13221043	16001 S HWY 1
Not on 2002 or 2021 parcel list	Exclude	Nichols Ranch	range land	13221044	15801 S HWY 1
Not on 2002 or 2021 parcel list	Exclude	Nichols Ranch	RL & TP	13221062	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13231017	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111007	42240 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111016	42210 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111017	43000 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111027	42210 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111029	42230 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111032	43301 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111037	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111041	42260 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111042	42250 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111043	43000 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13111044	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13221017	43331 ALTA MESA RD
Not on 2002 or 2021 parcel list	Exclude	Acreage	range land	13221029	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	range land	13221033	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13221054	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13221055	15280 IRISH BEACH DR
Not on 2002 or 2021 parcel list	Exclude	Acreage	timber production	13221057	42600 HILLCREST DR
Not on 2002 or 2021 parcel list	Exclude	Acreage	RL & TP	13221060	16015 S HWY 1
Not on 2002 or 2021 parcel list	Exclude	Acreage	RL & TP	13221063	NONE
Not on 2002 or 2021 parcel list	Exclude	Acreage	range land	13221064	South HWY 1

2024 Prop 218 - Water System Upgrade & Sustainability Assessment

- **Hazen & Sawyer Reviewed District infrastructure:**
 - Prepared an inventory of the District’s pipelines and completed a failure risk assessment
 - Delivered a pipeline condition assessment and recommendations for replacement.
- **SCI Consulting Group is Preparing an Engineering Report to Support the 2024 Initiative:**
 - Incorporated Hazen & Sawyer’s pipeline condition assessment and recommendations for replacement in the Capital Improvement Plan included in the draft engineering report.
 - Delivered a draft engineering report for District review.
- **The Prop. 218 Committee & District Counsel Emrick:**
 - Is reviewing the draft engineering report, and will provide feedback by 7/14/24
- **The Communications & Outreach Sub-committee:**
 - Developed a “heads up” postcard, which will be mailed to property owners before ballots are mailed.
 - Compiled a list of email addresses for property owners to facilitate outreach efforts.

	Planned Schedule	Status
Draft Engineering Report Released to District	6/28/2024	SCI delivered draft 6/28/24
Review Draft Engineering Report	6/29/24 - 7/14/24 (2 weeks for review)	Review by the Committee in Progress - Due 7/14/24
SCI Finalize Engineering Report	7/15/24 - 7/26/24 (2 weeks to update)	Pending
Issue Meeting Packet - Board Review Final Engineering Report	7/28/2024 Board has 2 weeks for review	Pending
Board Meeting: Consider Engineering Report & Ballot Procedure Resolutions	8/10/2024 Special Meeting at 10:00am	Pending
Ballots Printed & Addressed	8/12/24 - 8/16/24	Pending
Ballots Mailed	8/19/2024	Pending
45-day Balloting Period & Community Outreach	8/20/2024 - 10/5/24	Pending
Board Meeting / Public Hearing: Balloting Period Closes	10/5/2024 Special Meeting at 10:00am	Pending

YOUR IBWD VOTE IS IMPORTANT!

Ballots will be mailed on 8/19/24

The balloting period will
start 8/20/24 and conclude on 10/5/24
Instructions for returning the ballot
will be included in the mailing

THE IRISH BEACH WATER DISTRICT
NEEDS *YOU* TO VOTE



Irish Beach Water District
PO Box 67
Manchester, CA 95459

Hello Neighbors,

The Irish Beach Water District is asking our community to vote on a Proposition 218 Assessment to perform long overdue maintenance upgrades on our facilities. The upgrades would include using modern materials that would ensure that our residents continue to have access to safe and reliable water for years to come.

Please watch the mail for your ballot and return it before the close of the Public Hearing on October 5, 2024.

More information is available at www.IBWD.org

If you do not receive a ballot by August 24, 2024, please contact Secretary@IBWD.org to request a replacement.

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**OLD BUSINESS: D. DISCUSSION AND OR ACTION: SMALL COMMUNITY DROUGHT RELIEF GRANT ADMINISTRATION  
& OVERSIGHT**

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Grant Project Management Updates – Charlie

- Update on construction activities on Well 2
 - The Operations crew are working to address the manganese levels. The samples submitted in May indicated that manganese levels were above the acceptable level.
 - The team installed a secondary filter that is designed to remove the last of the manganese and took another sample to the lab this week.
 - The application for drinking water permit has been submitted and as soon as testing shows acceptable manganese levels, the State will process the application.
- On June 10, 2024, Brunsing Engineering conducted a site visit to inspect the three grant projects (Tank 2 cover, Well 2, and Tank 5) for compliance with plans and specifications. The District is awaiting receipt of the certification report.

Finance Management Updates – Heather

- Invoice #9 (costs incurred January 2024 – May 2024) for \$7,024.81 was submitted in June. We expect reimbursement in late July or early August.
- The District has \$1,030.70 in remaining funding, which will cover the cost of the engineer for certification report.
- The current retention of \$39,896.93 will be released after the completion report is submitted.

IBWD 2024-25 Draft Budget

- Budget format and expense tracking will change
 - With the QuickBooks upgrade, budgeting and tracking expenses to budget will be automated
 - Budget will project by month rather than single entry for fiscal year for more accurate P&L
- Proposing to reduce the number of accounts
 - Better alignment with California State Special District Uniform Accounting and Reporting Procedures manual
 - Majority of changes to Operations and requiring several new account codes
 - Currently too granular and required excess staff time to track with little added value
 - Salaries now in 2 buckets,
 - Operations and Administration and separately capture any projected overtime and temp labor
 - Power used for Operations in a single account
 - Consolidated previous Office Supplies & Other Expenses accounts: newspaper notices, elections, outside copy work, into Outside Services

		93,263	% Allocated to Usage	% Allocated to Service Fee	Allocated to Usage	Allocated to Service Fee
500.000 Operating Expenses		93,263			41,242	346,734
		Total Budget				
501.1 Labor		55,000				
501.11	Labor for operations	55,000	50%	50%	27,500	27,500
501.12	Overtime and additional hours for operations	-	50%	50%	-	-
501.13	Temporary Labor	-	50%	50%	-	-
501.2 Water Treatment		11,444				
501.21	Materials for Water Treatment Activities	5,616	75%	25%	4,212	1,404
501.22	Outsourced Activities	5,828	75%	25%	4,371	1,457
501.3 Transmission and Distribution		1,384				
501.31	Equipment & Supplies for Operation of Installed Items	1,384	50%	50%	692	692
501.32	Outsourced Activities	-	100%		-	-
501.4 Maintenance & Repair		17,935				
501.41	Equipment & Supplies for Maintenance & Repair of Installed Items	15,000	0%	100%	-	15,000
501.42	Outsourced Activities	-	0%	100%	-	-
501.5 Purchased Power		2,935				
501.5	Purchased Power	2,935	50%	50%	1,468	1,468
501.6 Telephone/Internet for operations		-				
501.6	Telephone/Internet for operations	-			-	-
501.7 Customer Accounts		7,500				
501.71	Labor for Billing and Meter Reading	6,000	50%	50%	3,000	3,000
501.72	Outside billing services and materials	1,500		100%	-	1,500
501.73	Labor for Meter Installations	-		100%	-	-
501.74	Meters and other materials	-		100%	-	-
		-			-	-
560 Administrative & General		-				
561 Salaries		39,600		100%	-	39,600
562 Office Supplies & Other Expenses		17,369		100%	-	17,369
	562.010 Office maintenance and supplies	483		100%	-	483
	562.020 Outside services	983		100%	-	983
	562.040 Postage and Mailbox	1,175		100%	-	1,175
	562.050 Software	4,377		100%	-	4,377
	562.060 Licenses and Permits	3,688		100%	-	3,688
	562.070 Memberships/Dues/Annual Fees	2,275		100%	-	2,275
	562.080 Training	501		100%	-	501
	562.110 Port-A-Potty/Garbage	1,842		100%	-	1,842
	562.150 Legal Fees and expenses	-		100%	-	-
	562.160 Cell phones and Internet	2,044		100%	-	2,044
		-		100%	-	-
563 Contractual Services		65,500		100%	-	65,500
	563.100 Legal Attorney	-		100%	-	-
	563-110 Legal - General Counsel	1,500		100%	-	1,500
	563-120 Legal - Litigation	54,000		100%	-	54,000
	563.200 Auditor Contract	10,000		100%	-	10,000
	563.300 Accounting Consultant	-		100%	-	-
	563.400 Engineering	-		100%	-	-
564 Property Insurance, Injuries and Damages		18,400		100%	-	18,400
	564.100 Ins.- General/Liability	15,500		100%	-	15,500
	564.200 Workman's Comp.	2,700		100%	-	2,700
	564.400 Insurance - Bonded	200		100%	-	200
565 Employee Retirement and Benefits		16,359		100%	-	16,359
	565.200 Vacation & Sick Leave	6,000		100%	-	6,000
	565.100 Payroll Taxes	10,359		100%	-	10,359
	565.110	5,865		100%	-	5,865
	565.120	1,372		100%	-	1,372
	565.130	95		100%	-	95
	565.140	3,027		100%	-	3,027
569 Other Administrative Expenses		-		100%	-	-
570 Other Operating Expenses		-		100%	-	-
	Taxes	-		100%	-	-
573	Other Operating Expenses	4,750		100%	-	4,750
	573.100 Vehicle Operation for Operations	4,500		100%	-	4,500
	573.200 Misc Expenses	250		100%	-	250
590 Non-Operating Expenses		-		100%	-	-
591	Interest, Long Term Debt	-		100%	-	-
	591.21 Interest	-		100%	-	-
	214.2 Principal	-		100%	-	-
594.000 Other Non-Operating Expenses		-		100%	-	-
594.1	Mendocino County Assessment Collection Fee (2%)	-		100%	-	-

Income \$311,053
 Expenses \$255,240
 Net Income \$55,813

Account Number	Accounts	Total Budget	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025	Jun-2025	Jul-2025	Aug-2025	Sep-2025
411	Operating Revenues:Water Sales	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
411.1	Operating Revenues:Water Sales:Residential Water Usage	41,000.00	40,000.00	0.00	3,000.00	0	4,000.00	0.00	6,000.00	0.00	7,500.00	0.00	11,000.00	5,500.00
421	Operating Revenues:Water Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
421.3	Operating Revenues:Water Services:Availability Charges	26,482.346	22,254.80	0.00	0.00	44,726.72	44,292.48	180.83	431,70.79	0.00	4,391.59	0.00	4,371.26	22,564.99
421.4	Operating Revenues:Water Services:Co Tax Roll Delinquent Collections	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
421.5	Operating Revenues:Water Services - Other	52.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
421.52	Operating Revenues:Water Services - Other:Late Fees	51,777.93	1081.38	3050.42	-2,238.13	-68.29	1156.92	0.00	822.48	0.00	703.60	0.00	669.55	0.00
	Total Income	31,053.39	2,736.18	3,050.42	-761.81	44,658.43	49,449.40	180.83	499,93.27	0.00	5,213.19	0.00	5,534.81	28,064.99

Expenses (1)

500,000 Operating Expenses

Account Number	Accounts	Total Budget	Oct-2024	Nov-2024	Dec-2024	Jan-2025	Feb-2025	Mar-2025	Apr-2025	May-2025	Jun-2025	Jul-2025	Aug-2025	Sep-2025
501.1	Labor	\$ 93,263												
501.11	Labor for operations	55,000	4,999	4,220	3,736	4,623	3,797	3,748	4,296	3,738	4,727	4,075	4,603	8,439
501.12	Overtime and additional hours for operations	-	-	-	-	-	-	-	-	-	-	-	-	-
501.13	Temporary Labor	-	-	-	-	-	-	-	-	-	-	-	-	-
501.21	Materials for Water Treatment Activities	11,444	299	3,218	976	899	304	88	176	1,435	128	2,600	321	1,000
501.22	Outsourced Activities	5,616	-	2,325	-	811	-	442	-	1,131	-	442	-	907
501.3	Transmission and Distribution	5,828	299	893	976	88	304	88	176	304	128	2,158	321	93
501.31	Equipment & Supplies for Operation of Installed Items	1,384	19	-	171	-	300	-	-	-	-	-	-	894
501.32	Outsourced Activities	-	-	-	-	-	-	-	-	-	-	-	-	-
501.41	Maintenance & Repair	17,935	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250
501.42	Equipment & Supplies for Maintenance & Repair of Installed Items	-	-	-	-	-	-	-	-	-	-	-	-	-
501.43	Outsourced Activities	2,935	161	297	289	186	64	324	147	(48)	275	282	464	495
501.5	Purchased Power	7,500	-	-	-	-	-	-	-	-	-	-	-	-
501.6	Telephone/Internet for operations	6,000	500	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	500
501.7	Customer Accounts	1,500	-	-	-	-	-	-	-	-	-	-	-	750
501.71	Labor for Billing and Meter Reading	-	-	-	-	-	-	-	-	-	-	-	-	-
501.72	Outside billing services and materials	-	-	-	-	-	-	-	-	-	-	-	-	-
501.73	Labor for Meter Installations	-	-	-	-	-	-	-	-	-	-	-	-	-
501.74	Meters and other materials	-	-	-	-	-	-	-	-	-	-	-	-	-
560	Administrative & General	39,600	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300
561	Salaries	17,369	483	-	-	-	-	-	-	-	-	-	-	-
562	Office Supplies & Other Expenses	983	739	158	-	9	45	126	-	-	-	983	-	-
562.010	Office maintenance and supplies	1,175	80	31	45	106	45	45	45	45	399	1,663	279	1,595
562.020	Outside services	4,377	-	-	-	-	-	-	-	-	-	-	-	-
562.040	Postage and Mailbox	3,688	-	-	-	-	-	-	-	-	-	-	-	-
562.050	Software	3,688	-	-	-	-	-	-	-	-	-	-	-	-
562.060	Licenses and Permits	1,287	-	-	-	-	-	-	-	-	-	-	-	-
562.070	Memberships/Dues/Annual Fees	501	-	-	-	-	-	-	-	-	-	-	-	-
562.080	Training	1,842	130	275	135	140	145	145	145	145	145	145	145	145
562.110	Port-A-Potty/Garbage	-	-	-	-	-	-	-	-	-	-	-	-	-
562.150	Legal Fees and expenses	2,044	168	168	173	165	169	186	169	169	169	169	169	170
562.160	Cell phones and Internet	65,500	-	-	-	-	-	-	-	-	-	-	-	-
563.100	Legal Attorney	1,500	-	-	-	-	-	-	-	-	-	-	-	-
563.110	Legal - General Counsel	54,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
563.120	Legal - Litigation	10,000	-	-	-	-	-	-	-	-	-	-	-	-
563.200	Auditor Contract	-	-	-	-	-	-	-	-	-	-	-	-	-
563.300	Accounting Consultant	-	-	-	-	-	-	-	-	-	-	-	-	-
563.400	Engineering	-	-	-	-	-	-	-	-	-	-	-	-	-
563.400	Engineering	18,400	-	-	-	-	-	-	-	-	-	-	-	-
564.100	Property Insurance, Injuries and Damages	15,500	-	-	-	-	-	-	-	-	-	-	-	-
564.200	Ins.- General/Liability	2,700	-	-	-	-	-	-	-	-	-	-	-	-
564.200	Workman's Comp.	200	-	-	-	-	-	-	-	-	-	-	-	-
564.400	Insurance - Bonded	16,359	909	823	6,770	868	777	772	832	771	879	808	865	1,285
565.200	Vacation & Sick Leave	6,000	-	-	-	-	-	-	-	-	-	-	-	-
565.100	Payroll Taxes	10,359	909	823	770	868	777	772	832	771	879	808	865	1,285
565.110	FICA	5,865	515	466	436	491	440	437	471	436	498	457	490	728
565.120	Medicare	1,372	120	109	102	115	103	102	110	102	116	107	115	170
565.130	Training Tax	95	8	8	7	8	7	8	7	8	7	8	7	8
565.140	UI Contributions	3,027	266	241	225	254	227	226	243	225	257	236	253	376
569	Other Administrative Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
570	Other Operating Expenses	4,750	-	-	-	-	-	-	-	-	-	-	-	-
573	Taxes	4,500	-	-	-	-	-	-	-	-	-	-	-	-
573.100	Other Operating Expenses	250	-	-	-	-	-	-	-	-	-	-	-	-
573.200	Vehicle Operation for Operations	-	-	-	-	-	-	-	-	-	-	-	-	-
573.300	Misc Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
590	Non-Operating Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
591	Interest, Long Term Debt	-	-	-	-	-	-	-	-	-	-	-	-	-
591.21	Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
591.42	Principal	-	-	-	-	-	-	-	-	-	-	-	-	-
594,000	Other Non-Operating Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
594.1	Mendocino County Assessment Collection Fee (2%)	-	-	-	-	-	-	-	-	-	-	-	-	-

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**NEW BUSINESS: B. DISCUSSION AND OR ACTION: REPORT FROM THE WATER SYSTEM MANAGER –  
DISTRICT RESPONSE TO TIMBER HARVEST PLAN 1-24-00075**  
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From: [IBWD](#)
To: [Santa Rosa Public Comment@CALFIRE](mailto:Santa_Rosa_Public_Comment@CALFIRE)
Subject: THP 1-24-00075-MEN
Date: Tuesday, May 21, 2024 6:56:35 PM

24PC-000000017-PC1

Warning: this message is from an external user and should be treated with caution.

Reviewers:

The above listed THP 1-24-00075-MEN - Gordon Moores, is directly above our main water intake located on Irish Gulch at approximately 39degrees 01'22.13 N x 123degrees 39'57.57" W. The areas of proposed timber harvesting are above steep slopes of erodible material that drain directly towards the surface water intake for the Irish Beach Water District, serving public drinking water to over 200 homes. Additionally, the Irish Gulch intake is vulnerable to any chemical use or spillage of petroleum products.

The district just completed a well connection project in the south west area of the THP including equipment and infrastructure that could be damaged by timber operations. Also, the roads in the THP area were recently repaired by IBWD and must be adequately maintained. Some portions are very steep.

Please insure that these important public resources are adequately protected.

Thank you for your consideration,

Sincerely,

Charles Acker, Manager, Irish Beach Water District 707-877-1800

Please respond to this e-mail to assure you have received it.

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**COMMUNICATIONS AND CORRESPONDENCE**  
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**CONSENT CALENDAR**

- A. TREASURER'S REPORT, CHECKS ISSUED.
  - B. WATER STORAGE FACILITIES/CONVEYANCE LOSS REPORT.
  - C. ORGANIZATIONAL STRUCTURE COMMITTEE REPORT
  - D. APPROVAL OF MINUTES: MAY 11, 2024 REGULAR MEETING.
- ~~~~~

A. TREASURER'S REPORT, CHECKS ISSUED

TREASURER'S CASH STATEMENT

July 13, 2024 Board Meeting

|                                                       | This Period Ending | Last Period Ending | Prior Period Ending |
|-------------------------------------------------------|--------------------|--------------------|---------------------|
| IBWD Cash and Assets:                                 | June-2024          | April 2024         | February 2024       |
| Checking RCU                                          | \$59,973.00        | \$43,319           | \$31,332            |
| Savings RCH                                           | \$113              | \$113              | \$113               |
| <b>TOTAL CASH ASSETS</b>                              | <b>\$60,086</b>    | <b>\$43,432</b>    | <b>\$31,445</b>     |
| Accounts Receivable - Grant                           | \$39,194           | \$39,194           | \$63,929            |
| June Payroll                                          | -\$8,176.64        | -\$9,370           |                     |
| Est. Accounts Receivable -Water Billing May/June 2024 | \$52,125.00        | \$49,712           | \$14,401            |
| Accounts Receivable -Water Billing Mar/Apr 2024       | \$20,128.00        |                    |                     |
| County Tax Rolls                                      | \$0                | -\$2,113           | -\$2,113            |
| 218 proposal SCI                                      | -\$37,696          | -\$37,696          | -\$47,615           |
| 218 proposal SCI, amendment 1                         | -\$14,185          | -\$14,185          | -\$14,185           |
| cash flow loan from restricted                        | -\$34,716          | -\$59,450          | -\$59,450           |
| CPA Audit 21/22                                       | -\$8,900           | -\$8,900           | -\$8,900            |
| Emergency Response Augmentation- current year         | -\$46,068          | -\$39,833          | -\$39,833           |
| <b>TOTAL OTHER ASSETS</b>                             | <b>-\$38,295</b>   | <b>-\$82,641</b>   | <b>-\$93,766</b>    |
| <b>TOTAL UNRESTRICTED ASSETS</b>                      | <b>\$21,791</b>    | <b>-\$39,209</b>   | <b>-\$62,321</b>    |
| Emergency Response Augmentation- current year         | \$46,068           | \$39,833           | \$39,833            |
| Capital Replacement Money Market Account              | \$126,664          | \$126,457          | \$101,613           |
| Cash flow loan to operating                           | \$34,716           | \$34,716           | \$59,450            |
| > 40 Year Capital Replacement                         | <b>\$161,380</b>   | <b>\$161,173</b>   | <b>\$161,063</b>    |
| AWDF/Mallo Pass                                       | \$445,641          | \$445,641          | \$445,641           |
| <b>TOTAL RESTRICTED ASSETS</b>                        | <b>\$653,089</b>   | <b>\$646,647</b>   | <b>\$646,536</b>    |
| <b>TOTAL ASSETS</b>                                   | <b>\$674,881</b>   | <b>\$607,438</b>   | <b>\$584,215</b>    |

# Irish Beach Water District

## Checks/Payments

May 2024

| Transaction |                         | Account |                           |                                     |         |                                               |                    |                    |  |
|-------------|-------------------------|---------|---------------------------|-------------------------------------|---------|-----------------------------------------------|--------------------|--------------------|--|
| Date        | Type                    | Num     | Name                      | Memo/Description                    | #       | Account                                       | Debit              | Credit             |  |
| 05/02/2024  | Bill Payment<br>(Check) | ACH     | Patricia Schwindt,<br>CPA |                                     | 105.10  | 105.10 Cash in Bank - RCU                     |                    | 64.48              |  |
|             |                         |         |                           |                                     | 2000    | 2000 Accounts Payable                         | 64.48              |                    |  |
|             |                         |         |                           |                                     |         |                                               | <b>\$ 64.48</b>    | <b>\$ 64.48</b>    |  |
| 05/06/2024  | Check                   | 13265   | Charles L. Acker          | Apr 24 payroll paid May 6, 2024 Im. | 105.10  | 105.10 Cash in Bank - RCU                     |                    | 2,693.96           |  |
|             |                         |         |                           | Apr 24 payroll                      | 560.000 | 560.000 Administrative & General              | 3,104.75           |                    |  |
|             |                         |         |                           | Apr 24 payroll                      | 565.20  | Retirement & Benefits:Vacation                | 0.00               |                    |  |
|             |                         |         |                           | Apr 24 payroll                      | 573.10  | Expenses:Vehicle Operation OPS                | 67.00              |                    |  |
|             |                         |         |                           | Apr 24 payroll                      | 210.10  | 210.10 PAYROLL LIABILITIES:Federal WH Payable |                    | 102.98             |  |
|             |                         |         |                           | Apr 24 payroll                      | 210.10  | 210.10 PAYROLL LIABILITIES:Federal WH Payable |                    | 100.00             |  |
|             |                         |         |                           | Apr 24 payroll                      | 210.20  | 210.20 PAYROLL LIABILITIES:FICA Payable       |                    | 192.49             |  |
|             |                         |         |                           | Apr 24 payroll                      | 210.30  | 210.30 PAYROLL LIABILITIES:Medicare Payable   |                    | 45.02              |  |
|             |                         |         |                           | Apr 24 payroll                      | 210.50  | 210.50 PAYROLL LIABILITIES:State WH Payable   |                    | 3.15               |  |
|             |                         |         |                           | Apr 24 payroll                      | 210.40  | 210.40 PAYROLL LIABILITIES:CA SDI Payable     |                    | 34.15              |  |
|             |                         |         |                           |                                     |         |                                               | <b>\$ 3,171.75</b> | <b>\$ 3,171.75</b> |  |
| 05/06/2024  | Check                   | 13266   | Robert J. Dial            | processed by Schwindt CPA.          | 105.10  | 105.10 Cash in Bank - RCU                     |                    | 983.08             |  |
|             |                         |         |                           | Apr 24 payroll paid May 6, 24       | 560.000 | 560.000 Administrative & General              | 1,028.16           |                    |  |
|             |                         |         |                           | Apr 24 payroll paid May 6, 24       | 573.10  | Expenses:Vehicle Operation OPS                | 44.89              |                    |  |
|             |                         |         |                           | Apr 24 payroll paid May 6, 24       | 210.10  | 210.10 PAYROLL LIABILITIES:Federal WH Payable | 0.00               |                    |  |
|             |                         |         |                           | Apr 24 payroll paid May 6, 24       | 210.20  | 210.20 PAYROLL LIABILITIES:FICA Payable       |                    | 63.75              |  |
|             |                         |         |                           | Apr 24 payroll paid May 6, 24       | 210.30  | 210.30 PAYROLL LIABILITIES:Medicare Payable   |                    | 14.91              |  |
|             |                         |         |                           | Apr 24 payroll paid May 6, 24       | 210.40  | 210.40 PAYROLL LIABILITIES:CA SDI Payable     |                    | 11.31              |  |
|             |                         |         |                           | Apr 24 payroll paid May 6, 24       | 210.50  | 210.50 PAYROLL LIABILITIES:State WH Payable   | 0.00               |                    |  |
|             |                         |         |                           |                                     |         |                                               | <b>\$ 1,073.05</b> | <b>\$ 1,073.05</b> |  |

|            |       |       |                    |                                   |        |                                               |                    |
|------------|-------|-------|--------------------|-----------------------------------|--------|-----------------------------------------------|--------------------|
| 05/06/2024 | Check | 13267 | Khadine Forbes     | processed by Schwindt CPA posted  | 105.10 | 105.10 Cash in Bank - RCU                     | 588.46             |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 560.00 | 560.000 Administrative & General              | 644.88             |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 573.10 | Expenses:Vehicle Operation OPS                | 0.00               |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 565.20 | Retirement & Benefits:Vacation                | 0.00               |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 565.30 | Retirement & Benefits:Sick Leave              | 0.00               |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable | 0.00               |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 39.98              |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 9.35               |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 7.09               |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.50 | 210.50 PAYROLL LIABILITIES:State WH Payable   | 0.00               |
|            |       |       |                    |                                   |        | <b>\$ 644.88</b>                              | <b>\$ 644.88</b>   |
| 05/06/2024 | Check | 13268 | Annette Fromwiller | Apr 24 payroll paid 05/06/24 jm   | 105.10 | 105.10 Cash in Bank - RCU                     | 318.75             |
|            |       |       |                    | Processed by Schwindt CPA         | 560.00 | 560.000 Administrative & General              | 349.31             |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 21.66              |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 5.06               |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 3.84               |
|            |       |       |                    |                                   |        | <b>\$ 349.31</b>                              | <b>\$ 349.31</b>   |
| 05/06/2024 | Check | 13269 | Malm, Eric         | Apr 24 payroll paid 05/06/2024 jm | 105.10 | 105.10 Cash in Bank - RCU                     | 1,122.03           |
|            |       |       |                    | processed by schwindt cpa         | 560.00 | 560.000 Administrative & General              | 1,015.56           |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 573.10 | Expenses:Vehicle Operation OPS                | 211.05             |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable | 15.72              |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 62.96              |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 14.73              |
|            |       |       |                    | Apr 24 payroll paid May 6, 24     | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 11.17              |
|            |       |       |                    |                                   |        | <b>\$ 1,226.61</b>                            | <b>\$ 1,226.61</b> |
| 05/06/2024 | Check | 13270 | Judy A. Murray     | Apr 24 payroll paid 05/06/2024jm  | 105.10 | 105.10 Cash in Bank - RCU                     | 245.18             |





|            |         |     |                                   |                                                |        |                                               |                                |
|------------|---------|-----|-----------------------------------|------------------------------------------------|--------|-----------------------------------------------|--------------------------------|
| 05/08/2024 | Check   | ACH | Solutions, Inc.                   | RCU Bill Pay #9433                             | 105.10 | 105.10 Cash in Bank - RCU                     | 75.75                          |
|            |         |     |                                   | Garbage Service - Billpay                      | 562.11 | Other Expense:Port-A-Potty/Waste Pickup       | 75.75                          |
|            |         |     |                                   |                                                |        |                                               | <u>\$ 75.75 \$ 75.75</u>       |
| 05/08/2024 | (Check) | ACH | Capital One, F.S.B                |                                                | 105.10 | 105.10 Cash in Bank - RCU                     | 617.18                         |
|            |         |     |                                   |                                                | 2000   | 2000 Accounts Payable                         | 617.18                         |
|            |         |     |                                   |                                                |        |                                               | <u>\$ 617.18 \$ 617.18</u>     |
| 05/13/2024 | Check   | ACH | PortaSeptic                       | Invoice# 19712                                 | 105.10 | 105.10 Cash in Bank - RCU                     | 80.00                          |
|            |         |     |                                   | Septic Servicing - Billpay                     | 562.11 | Other Expense:Port-A-Potty/Waste Pickup       | 80.00                          |
|            |         |     |                                   |                                                |        |                                               | <u>\$ 80.00 \$ 80.00</u>       |
| 05/15/2024 | Check   |     | EFTPS                             | Fed P/R taxes- March '24 PR Paid in April 2024 | 105.10 | 105.10 Cash in Bank - RCU                     | 1,473.72                       |
|            |         |     |                                   | 3/24 hours IBWD Fed Payroll taxes              | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 1,029.87                       |
|            |         |     |                                   | 3/24 hours IBWD Fed Payroll taxes              | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 240.87                         |
|            |         |     |                                   | 3/24 hours IBWD Fed Payroll taxes              | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable | 202.98                         |
|            |         |     |                                   |                                                |        |                                               | <u>\$ 1,473.72 \$ 1,473.72</u> |
| 05/15/2024 | Check   |     | Employment Development Department | March PR' Paid in April 2024                   | 105.10 | 105.10 Cash in Bank - RCU                     | 150.95                         |
|            |         |     |                                   | EFT for March Hours, April Taxes               | 210.60 | 210.60 PAYROLL LIABILITIES:CA UI Payable      | 53.12                          |
|            |         |     |                                   | EFT for March Hours, April Taxes               | 210.70 | 210.70 PAYROLL LIABILITIES:CA ETT Payable     | 3.32                           |
|            |         |     |                                   | EFT for March Hours, April Taxes               | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 91.36                          |
|            |         |     |                                   | EFT for March Hours, April Taxes               | 210.50 | 210.50 PAYROLL LIABILITIES:State WH Payable   | 3.15                           |
|            |         |     |                                   |                                                |        |                                               | <u>\$ 150.95 \$ 150.95</u>     |
| 05/21/2024 | (Check) | ACH | Brelje & Race                     |                                                | 105.10 | 105.10 Cash in Bank - RCU                     | 279.00                         |
|            |         |     |                                   |                                                | 2000   | 2000 Accounts Payable                         | 279.00                         |
|            |         |     |                                   |                                                |        |                                               | <u>\$ 279.00 \$ 279.00</u>     |

|            |         |       |              |        |        |        |                                                 |                                  |
|------------|---------|-------|--------------|--------|--------|--------|-------------------------------------------------|----------------------------------|
| 05/21/2024 | (Check) | ACH   | Supply Inc.  | 105.10 | 105.10 | 105.10 | Cash in Bank - RCU                              | 907.38                           |
|            |         |       |              | 2000   | 2000   | 2000   | Accounts Payable                                | 907.38                           |
|            |         |       |              |        |        |        |                                                 | <u>\$ 907.38 \$ 907.38</u>       |
| 05/23/2024 | Check   | ACH   | PG&E         | 105.10 | 105.10 | 105.10 | Cash in Bank - RCU                              | 457.75                           |
|            |         |       |              | 513.00 | 513.00 | 513.00 | Purchased for Source                            | 32.60                            |
|            |         |       |              | 543.00 | 543.00 | 543.00 | Distribution:Power Purchased - Distribution     | 200.91                           |
|            |         |       |              | 533.00 | 533.00 | 533.00 | purchased for Treatment                         | 86.59                            |
|            |         |       |              | 533.00 | 533.00 | 533.00 | purchased for Treatment                         | 10.52                            |
|            |         |       |              | 543.00 | 543.00 | 543.00 | Distribution:Power Purchased - Distribution     | 127.13                           |
|            |         |       |              |        |        |        |                                                 | <u>\$ 457.75 \$ 457.75</u>       |
| 05/24/2024 | Check   | ACH   | USA Bluebook | 105.10 | 105.10 | 105.10 | Cash in Bank - RCU                              | 119.73                           |
|            |         |       |              | 532.20 | 532.20 | 532.20 | & Mats for Maintenance:Equip & Supp for Maint & | 66.69                            |
|            |         |       |              | 532.20 | 532.20 | 532.20 | & Mats for Maintenance:Equip & Supp for Maint & | 44.29                            |
|            |         |       |              | 532.20 | 532.20 | 532.20 | & Mats for Maintenance:Equip & Supp for Maint & | 8.75                             |
|            |         |       |              |        |        |        |                                                 | <u>\$ 119.73 \$ 119.73</u>       |
| 05/31/2024 | Check   | Union |              | 105.10 | 105.10 | 105.10 | Cash in Bank - RCU                              | 30.00                            |
|            |         |       |              | 596.00 | 596.00 | 596.00 | Investment Charges / Bank Fees                  | 30.00                            |
|            |         |       |              |        |        |        |                                                 | <u>\$ 30.00 \$ 30.00</u>         |
|            |         |       |              |        |        |        |                                                 | <u>\$ 11,815.16 \$ 11,815.16</u> |

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Monday, Jul 08, 2024 03:14:21 AM GMT-7

# Irish Beach Water District

## Checks/Payments

June 2024

| Transaction |                         | Account |                                | Debit                                       | Credit |                                                                             |                    |                    |
|-------------|-------------------------|---------|--------------------------------|---------------------------------------------|--------|-----------------------------------------------------------------------------|--------------------|--------------------|
| Date        | n Type                  | Num     | Name                           | Memo/Description                            | #      | Account                                                                     | Debit              | Credit             |
| 06/03/2024  | Bill Payment<br>(Check) | ACH     | Mendocino<br>Community Network |                                             | 105.10 | 105.10 Cash in Bank - RCU                                                   |                    | 40.00              |
|             |                         |         |                                |                                             | 2000   | 2000 Accounts Payable                                                       | 40.00              |                    |
|             |                         |         |                                |                                             |        |                                                                             | <u>\$ 40.00</u>    | <u>\$ 40.00</u>    |
| 06/03/2024  | Bill Payment<br>(Check) | ACH     | Patricia Schwindt,<br>CPA      |                                             | 105.10 | 105.10 Cash in Bank - RCU                                                   |                    | 89.48              |
|             |                         |         |                                |                                             | 2000   | 2000 Accounts Payable                                                       | 89.48              |                    |
|             |                         |         |                                |                                             |        |                                                                             | <u>\$ 89.48</u>    | <u>\$ 89.48</u>    |
| 06/04/2024  | Bill Payment<br>(Check) | 12919   | Matthew L. Emrick              |                                             | 105.10 | 105.10 Cash in Bank - RCU                                                   |                    | 8,800.00           |
|             |                         |         |                                |                                             | 2000   | 2000 Accounts Payable                                                       | 8,800.00           |                    |
|             |                         |         |                                |                                             |        |                                                                             | <u>\$ 8,800.00</u> | <u>\$ 8,800.00</u> |
| 06/04/2024  | Check                   | ACH     | PG&E                           | 3611003632-8 Hillcrest / ACH                | 105.10 | 105.10 Cash in Bank - RCU                                                   |                    | 38.08              |
|             |                         |         |                                | 3611003632-8 Hillcrest Statement<br>5/16/24 | 513.00 | 513.00 Operating Expenses:Source of Supply:Power<br>Purchased for Source    | 38.08              |                    |
|             |                         |         |                                |                                             |        |                                                                             | <u>\$ 38.08</u>    | <u>\$ 38.08</u>    |
| 06/05/2024  | Check                   | ACH     | APS                            | Monthly Charge for GovCard<br>payment       | 105.10 | 105.10 Cash in Bank - RCU                                                   |                    | 25.00              |
|             |                         |         |                                | Monthly Fee                                 | 562.05 | 562.05 Administrative & General:Office Supplies &<br>Other Expense:Software | 25.00              |                    |
|             |                         |         |                                |                                             |        |                                                                             | <u>\$ 25.00</u>    | <u>\$ 25.00</u>    |
| 06/05/2024  | (Check)                 | ACH     | Capital One, F.S.B             |                                             | 105.10 | 105.10 Cash in Bank - RCU                                                   |                    | 1,823.05           |

|            |       |       |                  | 2000                                    |        | 2000 Accounts Payable |                                                                         | 1,823.05                       |          |
|------------|-------|-------|------------------|-----------------------------------------|--------|-----------------------|-------------------------------------------------------------------------|--------------------------------|----------|
|            |       |       |                  |                                         |        |                       |                                                                         | <u>\$ 1,823.05 \$ 1,823.05</u> |          |
| 06/06/2024 | Check | 13272 | Charles L. Acker | May 24 payroll paid June 6, 2024<br>Jm. | 105.10 | 105.10                | Cash in Bank - RCU                                                      |                                | 2,693.96 |
|            |       |       |                  | May 24 payroll                          | 560.00 | 560.00                | Administrative & General                                                | 3,104.75                       |          |
|            |       |       |                  | May 24 payroll                          | 565.20 | 565.20                | Administrative & General:Employee Retirement & Benefits:Vacation        | 0.00                           |          |
|            |       |       |                  | May 24 payroll                          | 573.10 | 573.10                | Other Operating Expenses:Other Operating Expenses:Vehicle Operation OPS | 67.00                          |          |
|            |       |       |                  | May 24 payroll                          | 210.10 | 210.10                | PAYROLL LIABILITIES:Federal WH Payable                                  | 102.98                         |          |
|            |       |       |                  | May 24 payroll                          | 210.10 | 210.10                | PAYROLL LIABILITIES:Federal WH Payable                                  | 100.00                         |          |
|            |       |       |                  | May 24 payroll                          | 210.20 | 210.20                | PAYROLL LIABILITIES:FICA Payable                                        | 192.49                         |          |
|            |       |       |                  | May 24 payroll                          | 210.30 | 210.30                | PAYROLL LIABILITIES:Medicare Payable                                    | 45.02                          |          |
|            |       |       |                  | May 24 payroll                          | 210.50 | 210.50                | PAYROLL LIABILITIES:State WH Payable                                    | 3.15                           |          |
|            |       |       |                  | May 24 payroll                          | 210.40 | 210.40                | PAYROLL LIABILITIES:CA SDI Payable                                      | 34.15                          |          |
|            |       |       |                  |                                         |        |                       |                                                                         | <u>\$ 3,171.75 \$ 3,171.75</u> |          |
| 06/06/2024 | Check | 13273 | Robert J. Dial   | processed by Schwindt CPA.              | 105.10 | 105.10                | Cash in Bank - RCU                                                      |                                | 779.89   |
|            |       |       |                  | May 24 payroll paid June 6,24           | 560.00 | 560.00                | Administrative & General                                                | 828.24                         |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 573.10 | 573.10                | Vehicle Operation OPS                                                   | 24.12                          |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 210.10 | 210.10                | PAYROLL LIABILITIES:Federal WH Payable                                  | 0.00                           |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 210.20 | 210.20                | PAYROLL LIABILITIES:FICA Payable                                        | 51.35                          |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 210.30 | 210.30                | PAYROLL LIABILITIES:Medicare Payable                                    | 12.01                          |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 210.40 | 210.40                | PAYROLL LIABILITIES:CA SDI Payable                                      | 9.11                           |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 210.50 | 210.50                | PAYROLL LIABILITIES:State WH Payable                                    | 0.00                           |          |
|            |       |       |                  |                                         |        |                       |                                                                         | <u>\$ 852.36 \$ 852.36</u>     |          |
| 06/06/2024 | Check | 13274 | Khadine Forbes   | processed by Schwindt CPA               | 105.10 | 105.10                | Cash in Bank - RCU                                                      |                                | 1,424.37 |
|            |       |       |                  | May 24 payroll paid June 6,24           | 560.00 | 560.00                | Administrative & General                                                | 1,531.59                       |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 573.10 | 573.10                | Vehicle Operation OPS                                                   | 26.80                          |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 565.20 | 565.20                | Retirement & Benefits:Vacation                                          | 0.00                           |          |
|            |       |       |                  | May 24 payroll paid June 6,24           | 565.30 | 565.30                | Retirement & Benefits:Sick Leave                                        | 0.00                           |          |

|                                  |        |                                               |                    |                    |
|----------------------------------|--------|-----------------------------------------------|--------------------|--------------------|
| May 24 payroll paid June 6,24    | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable | 0.00               |                    |
| May 24 payroll paid June 6,24    | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 94.96              |                    |
| May 24 payroll paid June 6,24    | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 22.21              |                    |
| May 24 payroll paid June 6,24    | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 16.85              |                    |
| May 24 payroll paid June 6,24    | 210.50 | 210.50 PAYROLL LIABILITIES:State WH Payable   | 0.00               |                    |
|                                  |        |                                               | <b>\$ 1,558.39</b> | <b>\$ 1,558.39</b> |
| 06/06/2024                       | Check  | 13275                                         | Annette Fromwiller |                    |
| May 24 payroll paid 06/06/24 jm  | 105.10 | 105.10 Cash in Bank - RCU                     | 416.83             |                    |
| Processed by Schwindt CPA        | 560.00 | 560.00 Administrative & General               | 456.79             |                    |
| May 24 payroll paid June 6,24    | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 28.32              |                    |
| May 24 payroll paid June 6,24    | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 6.62               |                    |
| May 24 payroll paid June 6,24    | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 5.02               |                    |
|                                  |        |                                               | <b>\$ 456.79</b>   | <b>\$ 456.79</b>   |
| 06/06/2024                       | Check  | 13276                                         | Malm, Eric         |                    |
| processed by schwindt cpa        | 105.10 | 105.10 Cash in Bank - RCU                     | 1,257.90           |                    |
| May 24 payroll paid June 6,24    | 560.00 | 560.00 Administrative & General               | 1,148.55           |                    |
| May 24 payroll paid June 6,24    | 573.10 | Expenses:Vehicle Operation OPS                | 238.86             |                    |
| May 24 payroll paid June 6,24    | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable | 29.02              |                    |
| May 24 payroll paid June 6,24    | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 71.21              |                    |
| May 24 payroll paid June 6,24    | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 16.65              |                    |
| May 24 payroll paid June 6,24    | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 12.63              |                    |
|                                  |        |                                               | <b>\$ 1,387.41</b> | <b>\$ 1,387.41</b> |
| 06/06/2024                       | Check  | 13277                                         | Judy A. Murray     |                    |
| May 24 payroll paid 06/06/2024jm | 105.10 | 105.10 Cash in Bank - RCU                     | 367.79             |                    |
| May 24 payroll paid June 6,24    | 560.00 | 560.00 Administrative & General               | 403.05             |                    |
| May 24 payroll paid June 6,24    | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable       | 24.99              |                    |
| May 24 payroll paid June 6,24    | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable   | 5.84               |                    |
| May 24 payroll paid June 6,24    | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable     | 4.43               |                    |
|                                  |        |                                               | <b>\$ 403.05</b>   | <b>\$ 403.05</b>   |

|            |         |       |                 |                                                               |        |                                                                                 |                    |                    |
|------------|---------|-------|-----------------|---------------------------------------------------------------|--------|---------------------------------------------------------------------------------|--------------------|--------------------|
| 06/06/2024 | Check   | 13278 | Brant V. O'Dell | May 24 payroll paid Jun 6, 24 jn<br>processed by schwindt cpa | 105.10 | 105.10 Cash in Bank - RCU                                                       |                    | 1,092.23           |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 560.00 | 560.00 Administrative & General                                                 | 1,182.28           |                    |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 573.10 | 573.100 Other Operating Expenses:Other Operating Expenses:Vehicle Operation OPS | 13.40              |                    |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable                                   | 0.00               | 73.30              |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable                                         |                    | 17.14              |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable                                     |                    | 13.01              |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable                                       |                    | <b>1,195.68</b>    |
|            |         |       |                 |                                                               |        |                                                                                 | <b>\$ 1,195.68</b> | <b>\$ 1,195.68</b> |
| 06/06/2024 | Check   | 13279 | Rio J. Russell  | jm                                                            | 105.10 | 105.10 Cash in Bank - RCU                                                       |                    | 736.71             |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 560.00 | 560.000 Administrative & General                                                | 792.67             |                    |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 573.00 | Expenses                                                                        | 13.40              |                    |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable                                   | 0.00               | 49.15              |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable                                         |                    | 11.49              |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable                                     |                    | 8.72               |
|            |         |       |                 | May 24 payroll paid June 6,24                                 | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable                                       |                    | <b>806.07</b>      |
|            |         |       |                 |                                                               |        |                                                                                 | <b>\$ 806.07</b>   | <b>\$ 806.07</b>   |
| 06/11/2024 | Check   |       | S&B Market      | May Statement                                                 | 105.10 | 105.10 Cash in Bank - RCU                                                       |                    | 50.21              |
|            |         |       |                 | Misc Hardware                                                 | 542.20 | Distribution:Lab & Mat for Maintenance:Equip &                                  | 45.91              |                    |
|            |         |       |                 | Misc Plumbing                                                 | 542.20 | Distribution:Lab & Mat for Maintenance:Equip &                                  | 4.30               |                    |
|            |         |       |                 |                                                               |        |                                                                                 | <b>\$ 50.21</b>    | <b>\$ 50.21</b>    |
| 06/14/2024 | (Check) | ACH   | Bluehost        |                                                               | 105.10 | 105.10 Cash in Bank - RCU                                                       |                    | 203.88             |
|            |         |       |                 |                                                               | 2000   | 2000 Accounts Payable                                                           | 203.88             |                    |
|            |         |       |                 |                                                               |        |                                                                                 | <b>\$ 203.88</b>   | <b>\$ 203.88</b>   |
| 06/14/2024 | Check   |       | EFTPS           | May 2024                                                      | 105.10 | 105.10 Cash in Bank - RCU                                                       |                    | 1,281.86           |
|            |         |       |                 | taxes                                                         | 210.20 | 210.20 PAYROLL LIABILITIES:FICA Payable                                         | 861.64             |                    |
|            |         |       |                 | taxes                                                         | 210.30 | 210.30 PAYROLL LIABILITIES:Medicare Payable                                     | 201.52             |                    |

|            |         |                     |                                |        |                                                                                       |                    |                    |
|------------|---------|---------------------|--------------------------------|--------|---------------------------------------------------------------------------------------|--------------------|--------------------|
|            | taxes   |                     |                                | 210.10 | 210.10 PAYROLL LIABILITIES:Federal WH Payable                                         | 218.70             |                    |
|            |         |                     |                                |        |                                                                                       | <u>\$ 1,281.86</u> | <u>\$ 1,281.86</u> |
| 06/14/2024 | Check   | Development         | April PR' Paid in May 2024     | 105.10 | 105.10 Cash in Bank - RCU                                                             |                    | 133.97             |
|            |         |                     | EFT for April Hours, MayTaxes  | 210.60 | 210.60 PAYROLL LIABILITIES:CA UI Payable                                              | 51.19              |                    |
|            |         |                     | EFT for April Hours, MayTaxes  | 210.70 | 210.70 PAYROLL LIABILITIES:CA ETT Payable                                             | 3.20               |                    |
|            |         |                     | EFT for April Hours, MayTaxes  | 210.40 | 210.40 PAYROLL LIABILITIES:CA SDI Payable                                             | 76.43              |                    |
|            |         |                     | EFT for April Hours, MayTaxes  | 210.50 | 210.50 PAYROLL LIABILITIES:State WH Payable                                           | 3.15               |                    |
|            |         |                     |                                |        |                                                                                       | <u>\$ 133.97</u>   | <u>\$ 133.97</u>   |
| 06/14/2024 | Check   | PortaSeptic Service | Invoice# 19930                 | 105.10 | 105.10 Cash in Bank - RCU                                                             |                    | 80.00              |
|            |         |                     | Septic Servicing - Billpay     | 562.11 | Other Expense:Port-A-Potty/Waste Pickup                                               | 80.00              |                    |
|            |         |                     |                                |        |                                                                                       | <u>\$ 80.00</u>    | <u>\$ 80.00</u>    |
| 06/17/2024 | (Check) | Brelje & Race       |                                | 105.10 | 105.10 Cash in Bank - RCU                                                             |                    | 42.00              |
|            |         |                     |                                | 2000   | 2000 Accounts Payable                                                                 | 42.00              |                    |
|            |         |                     |                                |        |                                                                                       | <u>\$ 42.00</u>    | <u>\$ 42.00</u>    |
| 06/24/2024 | Check   | PG&E                | 3053827187-2 ACH               | 105.10 | 105.10 Cash in Bank - RCU                                                             |                    | 419.81             |
|            |         |                     | 1009543748 Statement date 6/24 | 513.00 | 513.000 Operating Expenses:Source of Supply:Power Purchased for Source                | 35.25              |                    |
|            |         |                     | 1009543856 Statement date 6/24 | 543.00 | 543.000 Operating Expenses:Transmission & Distribution:Power Purchased - Distribution | 236.33             |                    |
|            |         |                     | 1009543857 Statement date 6/24 | 533.00 | 533.000 Operating Expenses:Water Treatment:Power purchased for Treatment              | 88.72              |                    |
|            |         |                     | statement                      | 533.00 | purchased for Treatment                                                               | 9.86               |                    |
|            |         |                     | Statement                      | 543.00 | Distribution:Power Purchased - Distribution                                           | 49.65              |                    |
|            |         |                     |                                |        |                                                                                       | <u>\$ 419.81</u>   | <u>\$ 419.81</u>   |
| 06/24/2024 | (Check) | Brelje & Race       |                                | 105.10 | 105.10 Cash in Bank - RCU                                                             |                    | 135.00             |
|            |         |                     |                                | 2000   | 2000 Accounts Payable                                                                 | 135.00             |                    |
|            |         |                     |                                |        |                                                                                       | <u>\$ 135.00</u>   | <u>\$ 135.00</u>   |



|            |         |       |                    |                       |                  |                                                     |                     |                     |
|------------|---------|-------|--------------------|-----------------------|------------------|-----------------------------------------------------|---------------------|---------------------|
| 06/25/2024 | (Check) | 12920 | Comp               | Invoice#75816         | 105.10<br>2000   | 105.10 Cash in Bank - RCU<br>2000 Accounts Payable  | 2,675.51            | 2,675.51            |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 2,675.51</u>  | <u>\$ 2,675.51</u>  |
| 06/25/2024 | (Check) | 12921 | Property/Liability | Invoice#75352         | 105.10<br>2000   | 105.10 Cash in Bank - RCU<br>2000 Accounts Payable  | 15,317.01           | 15,317.01           |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 15,317.01</u> | <u>\$ 15,317.01</u> |
| 06/25/2024 | (Check) | 12922 | Brant V. O'Dell    | Invoice#924086        | 105.10<br>2000   | 105.10 Cash in Bank - RCU<br>2000 Accounts Payable  | 245.25              | 245.25              |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 245.25</u>    | <u>\$ 245.25</u>    |
| 06/25/2024 | (Check) | 12923 | Nalco Company LLC  | Invoice#602738549     | 105.10<br>2000   | 105.10 Cash in Bank - RCU<br>2000 Accounts Payable  | 508.43              | 508.43              |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 508.43</u>    | <u>\$ 508.43</u>    |
| 06/27/2024 | (Check) | ACH   | Brelje & Race      |                       | 105.10<br>2000   | 105.10 Cash in Bank - RCU<br>2000 Accounts Payable  | 82.00               | 82.00               |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 82.00</u>     | <u>\$ 82.00</u>     |
| 06/27/2024 | (Check) | ACH   | Community Network  |                       | 105.10<br>2000   | 105.10 Cash in Bank - RCU<br>2000 Accounts Payable  | 40.00               | 40.00               |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 40.00</u>     | <u>\$ 40.00</u>     |
| 06/28/2024 | Check   | ACH   | APS                | payment<br>Others Fee | 105.10<br>562.05 | 105.10 Cash in Bank - RCU<br>Other Expense:Software | 19.95               | 19.95               |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 19.95</u>     | <u>\$ 19.95</u>     |
| 06/30/2024 | (Check) | 12924 | Matthew L. Emrick  |                       | 105.10<br>2000   | 105.10 Cash in Bank - RCU<br>2000 Accounts Payable  | 4,914.00            | 4,914.00            |
|            |         |       |                    |                       |                  |                                                     | <u>\$ 4,914.00</u>  | <u>\$ 4,914.00</u>  |

|            |       |     |       |                                |        |        |                                |                                  |
|------------|-------|-----|-------|--------------------------------|--------|--------|--------------------------------|----------------------------------|
| 06/30/2024 | Check | ACH | Union | RDC Monthly Fee                | 105.10 | 105.10 | Cash in Bank - RCU             | 30.00                            |
|            |       |     |       | Monthly Remote Deposit Capture | 596.00 | 596.00 | Investment Charges / Bank Fees | 30.00                            |
|            |       |     |       |                                |        |        |                                | <u>30.00</u>                     |
|            |       |     |       |                                |        |        |                                | <u>\$ 30.00 \$ 30.00</u>         |
|            |       |     |       |                                |        |        |                                | <u>\$ 46,825.99 \$ 46,825.99</u> |

Monday, Jul 08, 2024 09:37:31 AM GMT-7

B. WATER STORAGE FACILITIES/CONVEYANCE LOSS REPORT

Irish Beach Water District  
Operations Report  
July 13, 2024 meeting  
Charlie Acker, Operations Manager

- May 21 Received O3, Mg testers for T2.
- May 28 Continuing valve location and exercise program/GIS renewal
- May 29 Lab results on manganese test at T2 1.0 (need 0.05)
- May 31 Changing media in main T2 filter.
- June 4 Unit 9 leak investigated
- June 8 Order secondary Mg filter
- June 10 Valve exercising continues. Brunsing Engineer inspects grant project.
- June 21 Valve program continues
- June 28 Secondary Filter media install
- June 26-28 Consumer Confidence Report complete/ Meet forester on site
- July 2 T2 filter install continues
- July 5 First run of new filter at T2
- July 8 T2 filter run in preparation for Mg test tomorrow.

Daily treatment system tests, Monthly report, Drought report, Bacteria tests

## C. ORGANIZATIONAL STRUCTURE COMMITTEE REPORT

At the May 11, 2024 meeting, the Board approved the Committee's recommendation to establish new and revised job descriptions for

1. General Manager / Administrator
2. Water System Manager (Operator Grade 2)
3. Operator – Grade 1 Treatment
4. Operator – Grade 1 Distribution
5. Staff Assistant / Clerk
6. Special Assistant to the Board

In addition, the Board approved the Committee's recommendation to retire the 2014 version of the General Manager and 2014 Version of the District Maintenance Worker job descriptions.

The Committee is currently working with Water System Manager / Acting General Manager Acker to develop a salary schedule, performance evaluation format, and service contracts, which will be reviewed with the Board at a future meeting.

D. APPROVAL OF MEETING MINUTES: MAY 11, 2024 REGULAR MEETING

**IRISH BEACH WATER DISTRICT BOARD OF DIRECTORS  
REGULAR MEETING MINUTES  
REX DUNNING FIREHOUSE, 15401 FOREST VIEW ROAD, MANCHESTER, CA 95459  
Saturday, May 11, 2024 at 10:00 A.M. (ZOOM AND IN-PERSON)**

**CALL TO ORDER AND ROLL CALL:** President Israel called the regular meeting of the Irish Beach Water District Board Meeting to order at 10:06am. Roll call of Directors in attendance: President Israel, Director Ottoboni, and Director Hackett attended in person; Director Kimsey attended via Zoom and Director Hohos was absent. General Manager Acker and Staff Assistant Forbes attended in person. Staff attending via Zoom: District Counsel Emrick, and Accounting Manager Murray.

**PUBLIC INPUT:** None

**OLD BUSINESS:**

- A. **DISCUSSION AND OR ACTION:** BUDGET COMMITTEE UPDATE REVIEW OF FISCAL YEAR 2023/2024 LINE-ITEM BUDGETED V. ACTUALS.

**Action:** Director Ottoboni reported that while expenses currently outpace income, water usage is expected to increase in the summer months, which will increase monthly income. He noted that operations expenses are significantly lower than projected, while salaries are running around \$5,000 higher than budgeted. Director Ottoboni indicated that he would review salaries in preparation for the FY 2024/2025 budget and report back to the Board. He explained that he plans to separate fixed operations expenses from estimated costs for repairs and small equipment replacement by creating a separate emergency reserve fund in the budget for fiscal year 2024/2025. The Board accepted the report detailing income and expenses to date in relation to the FY 2024 budget and thanked Director Ottoboni for his efforts to refine the District's funding needs.

- B. **DISCUSSION AND OR ACTION:** REPORT FROM THE PROP 218 COMMITTEE.

**Action:** The Board accepted the Committee's report on the status of the current Proposition 218 initiative and the revised implementation schedule. Director Hackett explained that Hazen & Sawyer has completed an inventory of the District's pipelines and the failure risk assessment. However, delivery of the analysis and recommendations for pipeline replacement has been delayed. She noted that SCI Consulting Group is working on the draft engineering report and will fold in the pipeline recommendations as soon as they are available. Although the Board planned to review the engineering report at this meeting, the schedule has slipped by approximately 4 weeks. The Board accepted the Committee's recommendation to schedule special meetings to review the engineering report and accept ballot proceedings, as well as the public hearing at the end of the balloting period.

- C. **DISCUSSION AND OR ACTION:** SMALL COMMUNITY DROUGHT RELIEF GRANT ADMINISTRATION & OVERSIGHT.

**Action:** The Board accepted General Manager Acker's report that construction is complete and recent activity has focused on efforts to address Well 2 manganese levels. He explained that the application for a drinking water permit has been submitted and as soon as testing shows acceptable manganese levels, the State will process the application. Finally, General Manager Acker reported that an engineer from Brunsing Associates will complete a review and certification of the three grant projects in preparation for submission of the completion report to the State. Director Hackett reported that the District received reimbursement for invoice #8 totaling approximately \$25,000 on March 15<sup>th</sup> and will submit invoice #9 soon. She explained that once the District obtains final engineering certification, we will submit a project completion report and request release of the 10% retention withheld from previous invoices. Finally, Director Hackett noted that District staff have accomplished a huge amount of work in the two years since the grant was approved and showed a [PowerPoint presentation](#) to provide an overview of their accomplishments.

- D. **DISCUSSION AND OR ACTION:** ORGANIZATIONAL STRUCTURE COMMITTEE REPORT – CONSIDER REVISIONS TO THE OPERATOR LEVEL 1, OPERATOR LEVEL 2, AND STAFF ASSISTANT JOB

DESCRIPTIONS. CONSIDER NEW JOB DESCRIPTIONS FOR THE GENERAL MANAGER AND SPECIAL ASSISTANT TO THE BOARD.

**Action:** The Board accepted the Committee's report summarizing efforts to develop a slate of job descriptions that harkens back to the District's 1991 vision for staffing (Ordinance 91-3), which allows for the division of labor between a General Manager and a Water System Manager. Director Hackett explained that the committee considered the results of benchmarking with similarly sized water districts, as well as evaluation of the skills and abilities of current staff and recommends an organizational structure that splits line supervision of staff between the Administrative and Operational Branches with overall responsibility resting with the General Manager. She noted that the Committee is proposing an organization comprised of part-time positions, with hourly limits to be established as part of the annual budgeting process. Director Hackett explained that the Water System Manager would have the discretion to allocate the total budgeted hours among up to 3 Operator Grade 1 positions but may determine that fewer Operators are necessary, while the General Manager would have the discretion to contract for the designated support services within the annual budget. She provided an overview of the job descriptions for the General Manager / Administrator, Water System Manager (Operator Grade 2), Operator – Grade 1 Treatment, Operator – Grade 1 Distribution, Staff Assistant / Clerk, and Special Assistant to the Board, then made a motion to accept the Organizational Structure Committee's recommendation to approve the job descriptions. President Israel seconded the motion and called for a vote. Director Hackett – Aye, Director Kimsey – Aye, Director Ottoboni – Aye, President Israel – Aye. The motion passed with a quorum. Director Hackett made another motion to accept the Organizational Structure Committee's recommendation to retire the 2014 version of the General Manager, Secretary to the Board / Office Clerk / Manager, Accounting Manager, Secretary to the Board / Billing Clerk, Water Treatment Plant & Distribution System Operator, and 2014 Version of the District Maintenance Worker job descriptions. After discussion, Director Hackett withdrew the motion to retire the full slate of job descriptions and made a motion to retire the 2014 version of the General Manager and 2014 Version of the District Maintenance Worker job descriptions. President Israel seconded the motion and called for a vote. Director Hackett – Aye, Director Kimsey – Aye, Director Ottoboni – Abstain, President Israel – Aye. The motion passed with a quorum.

#### **NEW BUSINESS:**

- A. **DISCUSSION AND OR ACTION:** REPORT FROM THE BUDGET & FINANCE COMMITTEE – UPDATE ON THE DISTRICT'S FINANCIAL AUDIT FOR FISCAL YEAR ENDING 9/30/22.

**Action:** The Board accepted Accounting Manager Murray's report that completion of the financial statement audit for fiscal year 2021/2022 has been delayed due to the auditor's loss of key personnel. She explained that she is coordinating delivery of materials to the auditor and monitoring progress toward completion of the audit and will ensure that the report is ready for the July Board meeting.

#### **COMMUNICATIONS AND CORRESPONDENCE:**

**Action:** The Board accepted President Israel's report that the District received correspondence from a customer who questioned her bill. The District responded and has had no further communications from the customer.

#### **CONSENT CALENDAR:**

- A. TREASURER'S REPORT, CHECKS ISSUED.  
B. WATER STORAGE FACILITIES/CONVEYANCE LOSS REPORT.  
C. APPROVAL OF MINUTES: MARCH 9, 2024 REGULAR MEETING.

**Action:** President Israel made a motion to accept the Treasurer's report, Operations report, and meeting minutes as amended included in the consent calendar. Director Ottoboni seconded the motion and President Israel called for a vote. Director Hackett – Aye, Director Kimsey – Aye, Director Ottoboni – Aye, President Israel - Aye. The motion passed with a quorum.

**ADJOURNMENT:** Motion was made by President Israel, with a second from Director Hackett to adjourn the regular meeting at 11:22am. President Israel called for a vote. The motion passed with a quorum, and the meeting then convened into executive closed session.

**EXECUTIVE (CLOSED) SESSION.**

- A. **CONFERENCE WITH LEGAL COUNSEL** – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. SC-UK-CV-G-09-0054665-000; First District Court of Appeal No. A151867.
- B. **CONFERENCE WITH LEGAL COUNSEL** – EXISTING LITIGATION: SUBDIVISION (A) OF CALIFORNIA GOVERNMENT CODE §54956.9: WILLIAM H. MOORES ET AL. V. IRISH BEACH WATER DISTRICT, MENDOCINO SUPERIOR COURT NO. 23CV00273
- C. **PUBLIC EMPLOYMENT** (Govt. Code § 54957): OPERATOR LEVEL 1, OPERATOR LEVEL 2, GENERAL MANAGER, AND SPECIAL ASSISTANT TO THE BOARD

**Action:** The executive (closed) session was adjourned at 12:40pm. President Israel reported that the Board appointed Charlie Acker to the position of Water System Manager (Operator Level 2), as well as Acting General Manager until a new General Manager is hired. She noted that the Acting General Manager Acker will discuss appointments to the Operator Level 1 and Special Assistant to the Board at the July meeting.

Respectfully submitted:

Attest as Presented:

**Adjournment of Public Session:**

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EXECUTIVE (CLOSED) SESSION

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- C. **PUBLIC EMPLOYMENT** (Govt. Code § 54957): OPERATOR LEVEL 1 AND SPECIAL ASSISTANT TO THE BOARD

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